

BUSINESS SESSION: THURSDAY, OCTOBER 5, 2023, 10:00 A.M.

Location: Commissioners Meeting Room, Basement.

**Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial-1-301-715-8592 or-1-646-876-9923, enter meeting number 966 3545 3323, and enter the meeting passcode 423423.*

Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested that those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster, and Chief Clerk Hemminger.

Members Absent:

Solicitor Karn and Assistant Solicitor Muriceak.

Others Present:

Melissa Harpster (Commissioners Office), Rebecca Robinson (Purchasing), Lindsay Dempsey and Brandon Meck (Finance), Kay Stephens (Altoona Mirror), AC Stickel (Controller), Joe Cox (JPO), DeAnna Heichel (Assessment), and Nate Taylor (Public Access Channel).

Public Comment:

Commissioner Erb called for public comment. **There were no comments noted.**

Unfinished Business:

Adoption of Resolutions:

Resolution 473-2023: Approving the submission of the 2023 Compensation Plan to the Pennsylvania Department of Human Services, Office of Children, Youth and Families.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 473-2023.

Resolution 474-2023: Approving a copy pack agreement, including parts, labor and toner, under the Master Service Agreement with Doing Better Business, for the Children, Youth and Families Ricoh IM 7000 B/W MFP, Copy, Print, Scan, Fax Machine, ID# S39846, installed 08/10/23. Said copy pack agreement is in the monthly amount of \$90.00 for 15,000 pages, excess pages are \$0.0045 per page.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 474-2023.

Resolution 475-2023: Approving the FFY 2023 Emergency Management Performance Grant Agreement (EMPG) (C950004166), in the total amount of \$67,946.00, for the term period of 10/1/22 through 09/23/25, and the performance period of 10/1/22 through 09/30/23; and for the Board of Commissioners to electronically sign the grant agreement within the ESA System by 11/5/23.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 475-2023.

Resolution 476-2023: Approving the submission of the FFY 2023-2025 Hazardous Materials Emergency Preparedness Grant (HMEP), Year 1, 2023-2024 Annual Status Report to the Pennsylvania Emergency Management Agency (PEMA), for projects completed for the period of 04/01/23 through 09/30/23.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 476-2023.

Resolution 477-2023: Approving the submission of the 911 Statewide Interconnectivity Funding Grant Application to the Pennsylvania Emergency Management Agency (PEMA), in the total amount of \$596,688.70, for SCM ESINet Maintenance, SAC CHE Maintenance, SAC Regional CAD, NG 911 GIS Services, Legacy Telephone Charges and Microwave Radio Update as outlined below:

- \$ 95,776.08 for the SAC CHE Maintenance Project.
- \$ 83,113.62 for the SAC Regional CAD Maintenance Project.
- \$ 89,403.00 for the SCM ESINet Maintenance Project.
- \$ 25,000.00 for NG911 GIS Services.
- \$ 2,407.50 for Legacy Telephone (ILEC) Charges.
- \$300,988.50 for Capital project to upgrade the Microwave Radio Equipment.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 477-2023.

Resolution 478-2023: Approving a Statement of Work between the County of Blair, Assessment Office and Vision Government Solutions, for the EST CAMA™ Infrastructure Refresh Project, in the total amount of \$14,935.00; and approval of a Quote received from CDW-G for fifty-50 Microsoft Windows Remote Desktop Services Licenses, required for the virtual servers for the EST CAMA™ Infrastructure Refresh Project, in the total amount of \$5,053.50.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 478-2023.

Resolution 479-2023: Approving a Security Services Agreement between the County of Blair and Keystone Investigation and Security Specialists, LLC for the services of three-3 security guards, at the rate of \$24.00 per hour (\$288.00 total) for three-3 guards from 5:30 p.m. to 9:30 p.m., Saturday October 7, 2023, for the Fort Roberdeau Halloween Adventure.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 479-2023.

Resolution 480-2023: Approving a quote received from United Rentals, to provide three (3) light towers for the parking area during the Fort Roberdeau Halloween Adventure Event, in the total amount of \$405.00.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 480-2023.

Resolution 481-2023: Approving a quote received from Tyler Technologies, to perform a MUNIS Software Server Transfer, in the total amount of \$5,000.00.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 481-2023.

Resolution 482-2023: Approving a Confidentiality and/or Non-Disclosure Agreement by and between the County of Blair and Momentum ECM, LLC for access to digital information for the purposes of quoting a new digital storage system for county records. Said Agreement is at no cost to the county.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 482-2023.

Old Business:

Juvenile Probation:

- i. Chief Clerk Hemminger requested approval of a Juvenile Probation Services Grant Agreement (Contract #4100096118) between the County of Blair, Juvenile Probation Office and the Commonwealth of Pennsylvania, through the Juvenile Court Judges' Commission of the Office of General Counsel, in the grant award amount of \$146,839.00, effective the date of Agreement signing through June 30, 2024.
- ii. Chief Clerk Hemminger requested approval of the FY 22/23 Financial Statement for funds expended under the Juvenile Probation Services Grant for the budget period of July 1, 2022 through June 30, 2023, in the total expended amount of \$146,839.00.
- iii. Chief Clerk Hemminger requested approval of the FY 23/24 Equitable Compensation Letter to the Juvenile Court Judges' Commission.

Chief Clerk Hemminger stated that Mr. Cox's agenda request from Tuesday, October 5, 2023 was modified, and broken down into three-3 separate requests.

Discussion followed.

Resolution 483-2023: A resolution approving a Juvenile Probation Services Grant Agreement (Contract #4100096118) between the County of Blair, Juvenile Probation Office and the Commonwealth of Pennsylvania, through the Juvenile Court Judges' Commission of the Office of General Counsel, in the grant award amount of \$146,839.00, effective the date of Agreement signing through June 30, 2024.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 483-2023.

Resolution 484-2023: A resolution approving the FY 22/23 Financial Statement for funds expended under the Juvenile Probation Services Grant for the budget period of July 1, 2022 through June 30, 2023, in the total expended amount of \$146,839.00.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 484-2023.

Resolution 485-2023: A resolution approving the FY 23/24 Equitable Compensation Letter to the Juvenile Court Judges' Commission.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 485-2023.

New Business:

None

Adjourn:

Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk