

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, MARCH 8, 2022, 10:00 A.M.**

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Tuesday, March 8, 2022	7:00 p.m.	Blair County Airport Authority (Blair County Airport)
Wednesday, March 9, 2022		
Thursday, March 10, 2022	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
Friday, March 11, 2022		
Monday, March 14, 2022		
Tuesday, March 15, 2022	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)
6. **APPROVAL OF MEETING MINUTES – 02/24/22 and 03/01/22**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **CONSENT AGENDA**

Resolution #81-2022:

- a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
03/08/2022	220308WW	\$424,476.60
03/08/2022	220308CY	\$ 4,274.29
03/08/2022	220308SS	\$281,966.83
03/08/2022	220308FP	\$241,287.20

Which include payment of the following invoices:

- Thomas and Chandra Jandora, in the total amount of \$1,400.00.

- b. Ratification of the following nine-9 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
03/04/2022	220304RF	\$ 162.78
03/03/2022	220303PO	\$ 800.00
03/01/2022	220301FN	\$117,016.70
03/03/2022	220303HR	\$ 27,740.96
03/01/2022	220301HI	\$569,033.46
03/01/2022	220301SS	\$ 49,637.61
03/01/2022	220301WW	\$ 6,204.71
02/28/2022	220228FS	\$ 2,198.96
02/22/2022	220217RF	\$ 465.82

- c. **2022 Budget Transfer:** For repairs to equipment.

From	\$	To
01103BM-43070	\$1,497.95	01161PA-44810 \$ 390.06 01161MD-44810 \$1,107.89

- d. **Park & Recreation Advisory Board:** Requesting approval of the resignation of Sue Kovensky from the Park & Recreation Advisory Board effective January 6, 2022. Term to expire April 30, 2022.
- e. **Employment:** Emilie M. Deffenbaugh, PT, Historic Site Assistant II, Ft. Roberdeau, \$11.03/hr., effective 03/07/22; Eden E. VanTries, FT, GIS Mapper/UPI Coordinator I, Assessment, \$16.30/hr., effective 03/07/22; Sandra M. Holencik, From, FT, Payroll Administrator, HR, \$13.40/hr., To, FT, Generalist, HR, \$18.86/hr., effective 03/05/22; Laurie C. Branas, From, FT, Clerk Typist II-Court Aide, CYF, \$11.68/hr., To, FT, GIS Mapper/UPI Coordinator I, Assessment, \$16.30/hr., effective 03/07/22.
- f. **Resignations:** Jaydyn E. Morrison, FT, Assistant District Attorney, District Attorney's Office, \$46,125.04/yr., effective 03/11/22; Madolien L. Watson, FT, Social Services Aide I, CYF, \$20,665.84/yr., effective 03/11/22.
- g. **Return from Military Leave:** Brandon L. Lasure, FT, Deputy, Sheriff's Office, \$15.39/hr., effective 03/07/22.

STAFF REPORTS & SPECIAL BUSINESS**A. Presentation:**

Team EFFORT

B. Social Services:

- a. Requesting approval of an Affordable Housing Trust Fund Program Disbursement to Team EFFORT, in an amount not to exceed \$15,000.00, for renovation to low and moderate income homes within Blair County for the summer of 2022.
- b. Requesting approval to amend the relinquishment effective date of the Family Center Grant Agreement No. 4100066998 between the Pennsylvania Department of Human Services (DHS) and the County of Blair to United Way of Blair County from April 1, 2022 (approved via Resolution #29-2022 dated January 20, 2022) to July 1, 2022 at the request of DHS.
- c. Requesting approval for the submission of a FY 2017 Budget Modification to the Commonwealth of Pennsylvania, Department of Community & Economic Development (DCED) under the county's CDBG Contract #C000069656 as follows:
 1. Reduce existing activity for the removal of architectural barriers at the Claysburg Area Community Center (Greenfield Township) in the amount of \$9,413.60 for a new project total of \$59,054.40.
 2. Create new activity for housing rehabilitation (Greenfield Township) in the amount of \$9,413.60.

C. Department of Emergency Services:

- a. Requesting approval of Amendment #1 to the Technical Services Agreement (TSA) by and between the County of Blair and Zito Media Communications, LLC, d/b/a Zito Business, executed on March 12, 2019, authorizing Zito Business to convert the existing commercial grade service to a new secure VPN service, in the total monthly amount of \$1,400.00 (a total monthly increase of \$900.00), effective upon activation, but not prior to May 1, 2022, and extending the term of TSA-2 by thirty-six (36) months resulting in a new expiration date of November 23, 2027. (Installation cost is \$31,256.50)
- b. Requesting approval of a Professional Services Agreement between the County of Blair on behalf of the Department of Emergency Services and MCM Consulting Group, Inc., to conduct a Commodity Flow Study, involving a manner in which the transportation of hazardous materials flow through the County of Blair by highway, rail and pipeline, in an amount not to exceed \$14,022.65 with \$8,000.00 paid by the FFY 2021-2022 HMEP Grant, \$2,000.00 paid by the LEPC, \$2,429.74 paid by the 2019-2020 HMRP, and \$1,592.91 paid by the 2020-2021 HMRP.
- c. Requesting approval for the submission of the 2021 Annual Report on Hazardous Materials Emergency Response Preparedness (HMERP) within ESA as required by the Pennsylvania Emergency Management Agency (PEMA) by Cris Fredrickson, Operations & Training Coordinator, Blair County Emergency Management Agency, as part of the Hazardous Materials Response Fund Grant Program (HMRP). Said report details the activities and status of the county concerning the threat and preparedness levels currently experienced within the County of Blair, and serves as the 2022-2023 HMRP grant application.

D. Blair County Prison:

Requesting approval to advertise for bids for a contract to prepare inmate meals from food primarily provided by the Blair County Prison on an as-needed and short notice basis.

E. Maintenance:

Requesting approval of a proposal received from McCarl's Preferred Services (MPS) for the installation of a new grinder pump at the courthouse, in the total amount of \$2,050.00.

F. Commissioner's Office:

Requesting approval for the submission of a Statewide Local Share Account Program Grant Application to the Commonwealth Financing Authority, in the amount of \$185,400.00, to be used for professional consulting services for a Blair County Prison Feasibility Study, and authorization for Commissioner Bruce R. Erb and Chief Clerk Nicole M. Hemminger to execute all documents and agreements between the County of Blair and the Commonwealth Financing Authority and to facilitate and assist in obtaining the requested grant.

- G. **Blair County Bridge #82/Frankstown Branch of the Juniata River:** (Nicole)
Requesting approval of a revision to the Letter of Amendment to the Reimbursement Agreement #R18090005 for Bridge #82 to include a Notice Provision and Exhibit T-01-Title VI Assurances, and authorization for Nicole M. Hemminger to sign said revised Letter of Amendment in the RAS System.

11. **OLD BUSINESS**

Human Resources:

Requesting approval of a quote received from Tyler Technologies for Blair County ERP PACE 06 Flex for implementation of timekeeping through Employee Self-Service module of MUNIS and additional training options, in the total amount of \$8,325.00.

Second Amendment Sanctuary Referendum Intergovernmental Cooperation Agreement:

Continued discussion.

12. **ADJOURN**