



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

Blair County Salary Board Meeting of October 6, 2021

10:30 AM In Commissioners' Public Meeting Room

Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Laura Burke, Controller A.C. Stickel, Commissioner Amy Webster

Board Members not in Attendance:

NONE

Quorum: Present

Non-Board Members in Attendance: President

Judge Elizabeth Doyle¹, Cris Fredrickson, Nicole Hemminger, Yale Leslie, Janice Meadows, Prothonotary Robin Patton², Allison Senkevich, Jennifer Sleppy, Katherine Swigart, District Attorney Peter Weeks³

Media in Attendance: Kay Stephens, Altoona Mirror

Call to Order: Commissioner Erb called the meeting to order at 10:30 a.m.

The roll was called by Tracy Miller.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There was no comment at this time.

Approval of Minutes: A motion was made by Controller Stickel and seconded by Commissioner Burke that the minutes from the September 15 & 17, 2021 meetings be approved. The motion was unanimously carried.

Court Administration

Requested by President Judge Elizabeth Doyle

Judicial Secretary Judge Doyle moved to re-create this position in the grade H4 range (\$12.1551 - \$13.3706). This position is Non-Union, Non-Exempt (Hourly). Full-Time at 35 hours per week. This vacancy is due to the resignation of Connie Miller effective 10/29/2021. Commissioner Burke seconded the motion and it was unanimously carried.

¹ The Judge is a voting member of the board for items in that office.

² The Prothonotary is a voting member of the board for items in that office.

³ The District Attorney is a voting member of the board for items in that office.

Victim Witness

Requested by District Attorney Peter Weeks

Case Manager-Sexual Assault/Domestic Violence District Attorney Weeks moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$15.3889, \$1,077.22 estimated bi-weekly, \$28,007.80 estimated annually. This rate is UMWA approved. This position is funded by RASA and VOCA grants. This vacancy is due to the resignation of Rebecca Lidgett effective 10/15/2021. Commissioner Burke seconded the motion and it was unanimously carried.

Victim Witness

Requested by District Attorney Peter Weeks

Advocate District Attorney Weeks moved to set temporary rate for out-of-class duties for this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week. Per union contract, Crystall Miller's hourly rate should increase 5% (\$.5887) for assuming responsibilities out of her job classification. This increase would be effective 10/16/2021 and for the maximum of 180 days per calendar year. The extra duties are due to the resignations of Atle Walter (6/25/2021) and Rebecca Lidgett (10/15/2021). Commissioner Burke seconded the motion and it was unanimously carried.

Victim Witness

Requested by District Attorney Peter Weeks

Coordinator District Attorney Weeks moved to re-create this position at \$27.4725 per hour, not in the grade H15 range (\$20.7893 - \$22.4524) as listed on the agenda. This position is Non-Union, Non-Exempt (Hourly). Full-Time at 35 hours per week. This position is funded by RASA and VOCA grants. This vacancy is due to the resignation of Atle Walter effective 6/25/2021. Commissioner Webster seconded the motion. There was discussion regarding the Salary Study, salary of previous Directors, and concern of hiring at a lower rate. Commissioner Erb, Controller Stickel, and Commissioner Burke opposed the motion. It was not carried.

District Attorney Weeks moved, with objection, to recreate this position in the grade H15 range. Commissioner Burke seconded the motion and it was unanimously carried.

Prothonotary

Requested by Prothonotary Robin Patton

Juvenile Clerk of Courts Prothonotary Patton moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$11.8183, \$827.28 estimated bi-weekly, \$21,509.31 estimated annually. This vacancy is due to the resignation of Annie Sinisi effective 10/01/2021. Commissioner Webster seconded the motion and it was unanimously carried.

Prothonotary

Requested by Prothonotary Robin Patton

Receptionist/Clerk Prothonotary Patton moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.5063, \$735.44 estimated bi-weekly, \$19,121.47 estimated annually. This vacancy is due to the transfer of Treva DeSimone to the Juvenile Clerk of Courts effective 10/09/2021. Commissioner Webster seconded the motion and it was unanimously carried.

Prothonotary

Requested by Prothonotary Robin Patton

Receptionist/Clerk Prothonotary Patton moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Part-Time (benefits eligible) at 29 hours per week with an hourly rate of \$10.5063, \$609.37 estimated bi-weekly, \$15,843.50 estimated annually. This position is limited to 1500 hours per benefit plan year. This vacancy is due to the transfer of Collene Zeak to Courtroom Clerk effective 10/09/2021. Commissioner Webster seconded the motion and it was unanimously carried.

Prothonotary

Requested by Prothonotary Robin Patton

Receptionist/Clerk Prothonotary Patton moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Part-Time (benefits eligible) at 29 hours per week with an hourly rate of \$10.5063, \$609.37 estimated bi-weekly, \$15,843.50 estimated annually. This position is limited to 1500 hours per benefit year. This vacancy is due to the transfer of Brittany Parshall to Full-Time Receptionist/Clerk effective 10/09/2021. Commissioner Webster seconded the motion and it was unanimously carried.

Children, Youth & Families

Requested by James Hudack, Director

Clerk Typist I-Clerical Stats Commissioner Burke moved to re-create this position. This position is PSSU, Non-Exempt (Hourly). Full-Time at 37.5 hours per week with an hourly rate of \$10.39, \$779.25 estimated bi-weekly, \$20,260.50 estimated annually. The State reimburses 80% of wages. This vacancy is due to the resignation of Deb Barbella effective 10/01/2021. Commissioner Webster seconded the motion and it was unanimously carried.

Children, Youth & Families

Requested by James Hudack, Director

Social Services Aide I Request to re-create this position. This position is PSSU, Non-Exempt (Hourly). Full-Time at 37.5 hours per week with an hourly rate of \$10.39, \$779.25 estimated bi-weekly, \$20,260.50 estimated annually. The State reimburses 80% of wages. This vacancy is due to job abandonment by Stephanie Barton effective 9/17/2021. Commissioner Webster seconded the motion and it was unanimously carried.

Public Safety-EMA

**Requested by Cris Fredrickson
Operations & Training Coordinator**

Administrative Support Commissioner Webster moved to set the salary for this position within the grade H4 hiring range (\$12.1551 - \$13.3706). This position is Non-Union, Non-Exempt (Hourly). Full-Time at 35 hours per week. Denise Wyant's education and experience merits above the minimum pay rate. Commissioner Burke seconded the motion and it was unanimously carried.

Controller

Requested by Controller A.C. Stickel

Accountant Controller Stickel moved to re-create this position in the grade H12 range (\$17.9586 - \$19.3952). This position is Non-Union, Non-Exempt (Hourly). Full-Time at 35 hours per week. This vacancy is due to the transfer of Susan St. Martin to Tax Claims effective 09/27/2021. Commissioner Erb seconded the motion and it was unanimously carried.

Commissioners

**Requested by Nicole Hemminger
Chief Clerk/County Administrator**

Assistant County Administrator Commissioner Erb moved to set the salary for this position at \$47,272.94. This rate is within the grade S8 Hiring Rate (\$46,805.06 - \$50,549.47). This position is Non-Union, Exempt (Salary). Full-Time at 35 hours per week. Allison Senkevich's background merits greater than the minimum pay rate. Commissioner Webster seconded the motion and it was unanimously carried.

Public Works-Highway

**Requested by Nicole Hemminger
Chief Clerk/County Administrator**

Manager Commissioner Webster moved to set the salary for this position at \$47,884.20 effective 9/18/2021. This rate is within the grade S7 Rate (\$45,004.87 - \$62,106.72). Prior to the salary study and the restructuring of Public works, this position was S5 pay grade. This position is Non-Union, Exempt (Salary). Full-Time at 35 hours per week. The incumbent, Paul Shaffer, is currently at \$45,591.00 annually. Commissioner Burke seconded the motion and it was unanimously carried.

Public Works-Facilities

**Requested by Nicole Hemminger
Chief Clerk/County Administrator**

Manager Commissioner Webster moved to set the salary for this position at \$45,008.60 effective 8/28/2021. This rate is the grade S7 Minimum Hiring Rate. Prior to the salary study and the restructuring of Public works, this position was H14 pay grade. This position is Non-Union, Exempt (Salary). Full-Time at 35 hours per week. The incumbent, Jim Pooler, is currently at \$36,891.40 annually. Commissioner Burke seconded the motion and it was unanimously carried.

Overtime and Additional Time Report: Controller Stickel presented the September 2021 overtime and additional report for the information of the board.

There being no further business to discuss, the meeting was adjourned at 11:26 a.m.

The next Regular Salary Board Meeting will be held on October 20, 2021 @ 2:00 PM
In Conference Room 2B.

Respectfully Submitted,



August C. Stickel IV
Secretary