



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of March 13, 2024

9:00 a.m. in the Commissioners' Public Meeting Room

Board Members in Attendance:

Commissioner David Kessler, Commissioner Laura Burke, Controller A.C. Stickel, Commissioner Amy Webster

Non-Board Members in Attendance:

President Judge Wade Kagarise¹, Public Defender Russell Montgomery², Kristy Oakes³, Sheriff James Ott⁴, Scott Bailey, Lindsay Dempsie, Nicole Hemminger, Melena Koegler, Tiffany Treese, Allison Senkevich, Katherine Swigart.

Board Members not in Attendance:

Media in Attendance:

Quorum: Present

Call to Order: Commissioner Kessler called the meeting to order at 9:00 a.m.

Roll Call: The roll was called by Commissioner Kessler.

Moment of Silent Refection: Led by Commissioner Kessler.

Pledge of Allegiance to the Flag: Led by Commissioner Kessler.

Call for Public Comment: Commissioner Kessler called for public comment on Salary Board items. There was no public comment.

Approval of Minutes: A motion was made by Controller Stickel and seconded by Commissioner Kessler that the minutes from the February 28, 2024, meeting be approved. The motion was unanimously carried.

¹ The Judge is a voting member for Court-related offices' items.

² The Public Defender is a voting member for related items.

³ The first deputy Prothonotary is a voting member for related items.

⁴ The Sheriff is a voting member or related items.

Positions:

7.

Department	Adult Parole and Probation - 012011			Presented By:	President Judge Wade A. Kagarise		
Type	Re-creation				# of Positions	1	
Position	Parole and Probation Officer				Position #	3412008	
Pay Grade		Rate or Range					
Union	UMWA-Court Related			FLSA Status	Nonexempt (hourly)		
PT/FT Status	Full-time nonexempt			Schedule	37.5 hours per week		
Wage	\$16.30	Per hr.	\$1,222.50	expected bi-weekly	\$31,785.00	expected annually	
Salary	\$		bi-weekly	\$	annually		
Funding Source	General Fund - budgeted at this rate.				Primary Org Code		
Effective Date	12/14/2023						
Reason	Job abandonment of Kristy Rodriguez.						
Comments	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$16.30/hour.						

A motion was made by President Judge Kagarise and seconded by Commissioner Webster to re-create this position. The motion was unanimously carried.

8.

Department	Adult Parole and Probation - 012012			Presented By:	President Judge Wade A. Kagarise		
Type	Re-creation				# of Positions	1	
Position	Parole and Probation Officer				Position #	3412002	
Pay Grade		Rate or Range					
Union	UMWA-Court Related			FLSA Status	Nonexempt (hourly)		
PT/FT Status	Full-time nonexempt			Schedule	37.5 hours per week		
Wage	\$16.30	Per hr.	\$1,222.50	expected bi-weekly	\$31,785.00	expected annually	
Salary	\$		bi-weekly	\$	annually		
Funding Source	General Fund - budgeted at this rate.				Primary Org Code		
Effective Date	01/12/2024						
Reason	Resignation of Megan Himes.						
Comments	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$16.30/hour.						

A motion was made by President Judge Kagarise and seconded by Commissioner Webster to re-create this position. The motion was unanimously carried.

9.

Department	Adult Parole and Probation - 762012			Presented By:	President Judge Wade A. Kagarise		
Type	Re-creation				# of Positions	1	
Position	Parole and Probation Officer				Position #	3451009	
Pay Grade		Rate or Range					
Union	UMWA-Court Related			FLSA Status	Nonexempt (hourly)		
PT/FT Status	Full-time nonexempt			Schedule	37.5 hours per week		
Wage	\$16.30	Per hr.	\$1,222.50	expected bi-weekly	\$31,785.00	expected annually	
Salary	\$		bi-weekly	\$	annually		
Funding Source	Supervision Fund				Primary Org Code		
Effective Date	12/29/2023						
Reason	Resignation of Tyler Frye.						
Comments	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$16.30/hour.						

A motion was made by President Judge Kagarise and seconded by Commissioner Webster to re-create this position. The motion was unanimously carried.

10.

Department	Adult Parole and Probation - 012011			Presented By:	President Judge Wade A. Kagarise		
Type	Re-creation				# of Positions	1	
Position	Parole and Probation Officer				Position #	3475002	
Pay Grade		Rate or Range					
Union	UMWA-Court Related			FLSA Status	Nonexempt (hourly)		
PT/FT Status	Full-time nonexempt			Schedule	37.5 hours per week		
Wage	\$16.30	Per hr.	\$1,222.50	expected bi-weekly	\$31,785.00	expected annually	
Salary	\$			bi-weekly	\$	annually	
Funding Source	General Fund - budgeted at this rate.				Primary Org Code		
Effective Date	1/24/2024						
Reason	Resignation of Megan Edmiston.						
Comments	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$16.30/hour.						

A motion was made by President Judge Kagarise and seconded by Commissioner Webster to re-create this position. The motion was unanimously carried.

11.

Department	Adult Parole and Probation - 762011			Presented By:	President Judge Wade A. Kagarise		
Type	Re-creation				# of Positions	1	
Position	Probation Officer Aide				Position #		
Pay Grade		Rate or Range					
Union	UMWA-Court Related			FLSA Status	Nonexempt (hourly)		
PT/FT Status	Full-time nonexempt			Schedule	35 hours per week		
Wage	\$11.58	Per hr.	\$810.60	expected bi-weekly	\$21,075.60	expected annually	
Salary	\$			bi-weekly	\$	annually	
Funding Source	Supervision Fund				Primary Org Code		
Effective Date	11/04/2023						
Reason	Fill vacancy via Elissa Walter's promotion to specialty courts administrative assistant in November 2023.						
Comments	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$11.58/hour.						

A motion was made by President Judge Kagarise and seconded by Commissioner Webster to re-create this position. The motion was unanimously carried.

12.

Department	Adult Parole and Probation - 762011			Presented By:	President Judge Wade A. Kagarise		
Type	Re-creation				# of Positions	1	
Position	Probation Officer Aide				Position #		
Pay Grade		Rate or Range					
Union	UMWA-Court Related			FLSA Status	Nonexempt (hourly)		
PT/FT Status	Full-time nonexempt			Schedule	35 hours per week		
Wage	\$11.58	Per hr.	\$810.60	expected bi-weekly	\$21,075.60	expected annually	
Salary	\$			bi-weekly	\$	annually	
Funding Source	Supervision Fund				Primary Org Code		
Effective Date	11/24/2023						
Reason	Fill vacancy due to Toni Walker's promotion to parole and probation officer.						
Comments	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$11.58/hour.						

A motion was made by President Judge Kagarise and seconded by Commissioner Webster to re-create this position. The motion was unanimously carried twice.

13.

Department	Adult Parole and Probation - 012011		Presented By:	President Judge Wade A. Kagarise		
Type	Re-creation			# of Positions	1	
Position	Probation Officer Aide			Position #	3415001	
Pay Grade		Rate or Range				
Union	UMWA-Court Related			FLSA Status	Nonexempt (hourly)	
PT/FT Status	Full-time nonexempt			Schedule	35 hours per week	
Wage	\$11.58	Per hr.	\$810.60	expected bi-weekly	\$21,075.60	expected annually
Salary	\$		bi-weekly	\$	annually	
Funding Source	General Fund - budgeted at this rate.			Primary Org Code		
Effective Date	12/11/2023					
Reason	Job abandonment of Kayla Grossen					
Comments	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$11.58/hour.					

A motion was made by President Judge Kagarise and seconded by Commissioner Webster to re-create this position. The motion was unanimously carried.

14.

Department	Adult Parole and Probation - 762012		Presented By:	President Judge Wade A. Kagarise		
Type	Re-creation			# of Positions	1	
Position	Administrative assistant-satellite			Position #	2078001	
Pay Grade	H6	Rate or Range	\$13.40 - \$14.74			
Union	UMWA-Court Related			FLSA Status	Nonexempt (hourly)	
PT/FT Status	Full-time nonexempt			Schedule	35 hours per week	
Wage	\$	Per hr.	\$	expected bi-weekly	\$	expected annually
Salary	\$		bi-weekly	\$	annually	
Funding Source	Supervision Fund			Primary Org Code		
Effective Date	07/07/2023					
Reason	Retirement of Cathy White.					
Comments						

A motion was made by President Judge Kagarise and seconded by Commissioner Webster to re-create this position. The motion was unanimously carried.

15.

Department	Adult Parole and Probation - 012011		Presented By:	President Judge Wade A. Kagarise		
Type	Re-creation			# of Positions	1	
Position	Adminstrave Assistant – Courthouse			Position #	2003001	
Pay Grade	H6	Rate or Range	\$13.40 - \$14.74			
Union	UMWA-Court Related			FLSA Status	Nonexempt (hourly)	
PT/FT Status	Full-time nonexempt			Schedule	35 hours per week	
Wage	\$	Per hr.	\$	expected bi-weekly	\$	expected annually
Salary	\$		bi-weekly	\$	annually	
Funding Source	General Fund - budgeted at this rate.			Primary Org Code		
Effective Date	06/30/2022					
Reason	Retirement of Jean Reindl					
Comments						

A motion was made by President Judge Kagarise and seconded by Commissioner Webster to re-create this position. The motion was unanimously carried.

16.

Department	Domestic Relations - 34156			Presented By:	President Judge Wade A. Kagarise		
Type	Temporary Rate				# of Positions	1	
Position	Deputy Director				Position #		
Pay Grade	S7	Rate or Range	\$45,004.87 - \$48,605.26				
Union	Nonunion			FLSA Status			
PT/FT Status				Schedule			
Wage	\$	Per hr.	\$	expected bi-weekly	\$	expected annually	
Salary	\$			bi-weekly	\$	annually	
Funding Source					Primary Org Code		
Effective Date	2/10/2024						
Reason	Marc Seifert began full-time leave of absence January 31, 2024, Section D. 1. A of the Pay Policy provides for the deputy director to, therefore, receive +5% in his absence.						
Comments	According to the Pay Policy, Domestic Relations' Deputy Director Tracey Rocus is eligible for +5% out-of-class pay during the director's full-time leave of absence. The effective date of this increase is the beginning of the pay period after the start of leave, or 2/10/24. The additional pay will end upon the earlier of the par period after Marc's anticipated 04/24/24 return or a maximum of 13 pay periods. The additional pay computes to \$92.27 per biweekly pay (\$2,002.20 temporary bi weekly).						

A motion was made by President Judge Kagarise and seconded by Commissioner Webster to change the rate for this position. The motion was unanimously carried.

17.

Department	Public Defender 01157			Presented By:	Public Defender Russell J. Montgomery		
Type	Re-creation				# of Positions	1	
Position	Assistant Public Defender.				Position #		
Pay Grade			Rate or Range				
Union	SEIU CBA, Professionals Unit			FLSA Status	Excluded		
PT/FT Status	Full-time excluded			Schedule	35 hours per week		
Wage	\$	Per hr.	\$	expected bi-weekly	\$	expected annually	
Salary	\$			bi-weekly	\$	annually	
Funding Source	General Fund - budgeted at this rate.				Primary Org Code		
Effective Date	03/13/2024						
Reason							
Comments	Starting wage for this title eff 1/01/2024 within SEIU CBA, Professional Unit, is \$50,500.00 plus the potential for experience enhancements. The 2024 budget for this department includes 4 full-time attorneys and 3 part-time attorneys. Devin Bennanti's position was re-created soon after his Nov. 2023 resignation. Mason Rogers was imagined to replace Devin, but remains a juris doctor as we await his admission to the PA Bar. Michele Grove moved to law clerk with Judge Sullivan in 2022, and her job was re-created. It remains unfilled. Mason earns \$41,623; Devin was budgeted at \$58,622; and Michele at \$50,000. Funding a new APD is well within the 2024 department budget; unfortunately, due to names in budget vs workers, I cannot easily attribute the opening to a single name. This request was discussed with Finance, and we have sufficient funds.						

A motion was made by Public Defender Montgomery and seconded by Commissioner Webster to re-create this position. The motion was unanimously carried.

18.

Department	Prothonotary 01153		Presented By:	First Deputy Kristy Oakes	
Type	Re-creation			# of Positions	1
Position	First Deputy- Clerk of Courts			Position #	
Pay Grade	H6	Rate or Range	\$13.40 - \$14.74		
Union	Nonunion			FLSA Status	Nonexempt
PT/FT Status	Full-time exempt		Schedule	35 hours per week	
Wage		Per hr.		expected bi-weekly	expected annually
Salary	\$			bi-weekly	annually
Funding Source	General Fund - budgeted at this rate.			Primary Org Code	
Effective Date	10/31/2023				
Reason	Transfer of Kelli Bouffard.				
Comments					

A motion was made by First Deputy Oakes and seconded by Commissioner Webster to re-create this position. The motion was unanimously carried.

19.

Department	Sheriff – 01151		Presented By:	Sheriff James E. Ott	
Type	Re-creation			# of Positions	1
Position	Sergeant			Position #	
Pay Grade		Rate or Range			
Union	UMWA-Court Related			FLSA Status	Nonexempt (hourly)
PT/FT Status	Full-time		Schedule	40 hours per week	
Wage	\$18.88	Per hr.	\$1,510.40	expected bi-weekly	expected annually
Salary	\$			bi-weekly	annually
Funding Source	General Fund - budgeted at this rate.			Primary Org Code	
Effective Date	03/02/2024				
Reason	Promotion of Richard Peo.				
Comments	Starting wage for this title eff 03/02/2024 via UMWA CBA, Court-Related Unit, is \$18.88/hour.				

A motion was made by Sheriff Ott and seconded by Commissioner Kessler to re-create this position. The motion was unanimously carried.

20.

Department	Sheriff – 01151		Presented By:	Sheriff James E. Ott	
Type	Re-creation			# of Positions	1
Position	Deputy			Position #	
Pay Grade		Rate or Range			
Union	UMWA-Court Related			FLSA Status	Nonexempt (hourly)
PT/FT Status	Full-time		Schedule	40 hours per week	
Wage	\$15.52	Per hr.	\$1,241.60	expected bi-weekly	expected annually
Salary	\$			bi-weekly	annually
Funding Source	General Fund - budgeted at this rate.			Primary Org Code	
Effective Date	03/07/204				
Reason	Promotion of Z. Paul Jendrezewski.				
Comments	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$15.52/hour.				

A motion was made by Sheriff Ott and seconded by Commissioner Kessler to re-create this position. The motion was unanimously carried.

21.

Department	Children, Youth, and Families 113201		Presented By:	Director Tiffany N. Treese		
Type	Rate Change			# of Positions		
Position				Position #		
Pay Grade	S7	Rate or Range	\$45,004.87 - \$48,605.26			
Union	Nonunion		FLSA Status	Exempt		
PT/FT Status	Full-time exempt		Schedule			
Wage	\$	Per hr.	\$	expected bi-weekly	\$	expected annually
Salary	\$		bi-weekly	\$	annually	
Funding Source	80% state reimbursement, 20% general fund.			Primary Org Code		
Effective Date	02/23/2024					
Reason						
Comments	Please see attachment.					

A motion was made by Commissioner Burke and seconded by Commissioner Kessler to change the rate for these positions. The motion was carried with three agree and one opposed.

22.

Department	Fort Roberdeau 08607		Presented By:	Commissioner Amy Webster		
Type	Re-creation			# of Positions	2	
Position	Temporary Department Assistant (seasonal tour guides)			Position #		
Pay Grade	N/A- temp	Rate or Range				
Union	Nonunion		FLSA Status			
PT/FT Status	Part-time temporary (max 5 mos and 29 days)		Schedule	29 hours per week		
Wage	\$11.00	Per hr.	\$ 638.00	expected bi-weekly	\$5,104.00	expected annually
Salary	\$		bi-weekly	\$	annually	
Funding Source	Fort Roberdeau Fund			Primary Org Code		
Effective Date	06/01/2024					
Reason	Seasonal Tour Guides (2) serve the public and Fort visitors with tours and educational services during the tour season. Seasonal tour guides' begin and end dates depend on school schedules if student.					
Comments	The Fort budgets for two (2) Seasonal Tour Guides at \$11 per hour for 500 hours each. Seasonal TG Employee 1: 500 X \$11 = \$5,500. Seasonal TG Employee 2: 500 X \$11 = \$5,500. Total Budgeted = \$11,000. Two seasonals may start and end on different dates depending usually on school schedules. Weekly hours may vary based on Fort special events. Seeking approval immediately so positions may be advertised.					

A motion was made by Commissioner Webster and seconded by Controller Stickel to re-create these positions. The motion was unanimously carried.

23.

Department	Controller 01112		Presented By:	Controller A.C. Stickel		
Type	Re-creation and set salary			# of Positions	1	
Position	Chief Deputy Controller			Position #	1230001	
Pay Grade	S9	Rate or Range	\$54877.42			
Union	Nonunion		FLSA Status			
PT/FT Status	Full-time		Schedule	35 hours per week		
Wage	\$	Per hr.	\$	expected bi-weekly	\$	expected annually
Salary	\$2,110.67		bi-weekly	\$54,877.42	annually	
Funding Source	General Fund - budgeted at this rate.			Primary Org Code		
Effective Date	03/18/2024					
Reason	Resignation of Brian McCulley.					
Comments	Request to recreate the position of chief Deputy Controller and set the salary at \$2,110.67 per bi-weekly pay and \$54,877.42 annually for Angela Wagner who is returning to this position.					

A motion was made by Controller Stickel and seconded by Commissioner Webster to re-create and set the salary of this position. The motion was unanimously carried.

Meeting of March 13, 2024 continued. . .

24. Sheriff Ott's discussion points for the Salary Board: further discussion was needed so no motions were made at this meeting. Would be tabled for another meeting with other elected officials.

There being no further business to discuss, the meeting adjourned at 10:09 a.m.

The next regular Salary Board meeting will be Wednesday, March 27, 2024, at 9:00 a.m.
in the Commissioners' Public Meeting Room.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "August C. Stickel IV". The signature is fluid and cursive, written in a professional style.

August C. Stickel IV
Secretary