Blair County Salary Board Meeting of September 1, 2021 at 10:30 AM

In the Commissioners' Public Meeting Room

Call-in information is (408) 419-1715 Meeting ID 246 809 768 3

AGENDA

1. Call to Order Commissioner Bruce Erb

- 2. Roll Call
- **3.** Call for Public Comment on Salary Board Items.
- **4.** Approval of Minutes from the August 18, 2021 Meeting.

Positions:

5. Prothonotary

Requested by Prothonotary Robin Patton

<u>First Deputy-Clerk of Courts</u> Request to set the salary for this position at \$14.74/hour, \$1,031.80 estimated bi-weekly, \$26,826.80 estimated annually effective 9/4/2021. This rate is at the H6 Maximum Hiring Rate. This position is Non-Union, Non-Exempt (Hourly). Full-Time at 35 hours per week. Susie Gutshall resigned from this title effective 07/02/2021. She was earning \$14.6483/hour.

6. Prothonotary

Requested by Prothonotary Robin Patton

<u>Receptionist/Clerk</u> Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.5063, \$735.44 estimated bi-weekly, \$19,121.47 estimated annually. This vacancy is due to the resignation of Amanda Ellman effective 08/05/2021.



7. Prothonotary Requested by Prothonotary Robin Patton

<u>Courtroom Clerk</u> Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Part-Time at 19 hours per week with an hourly rate of \$10.5063, \$399.24 estimated bi-weekly, \$10,495.79 estimated annually. This position is limited to 999 hours per anniversary year. This vacancy is due to McKayla Sebia transferring to the Full-Time Receptionist/Clerk position if approved by the Salary Board.

8. Prothonotary

Requested by Prothonotary Robin Patton

Courtroom Clerk Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Part-Time at 19 hours per week with an hourly rate of \$10.5063, \$399.24 estimated bi-weekly, \$10,495.79 estimated annually. This position is limited to 999 hours per anniversary year. This vacancy is due to the resignation of Ashley Coleman effective 01/14/2021.

- 9. Overtime and Additional Time Report
- 10. Adjournment

The next regular Salary Board Meeting will be held on September 15, 2021 at 2:00 PM in the Commissioners' Public Meeting Room.