



# BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

## Blair County Salary Board Meeting of April 20, 2022

2:30 p.m. In Commissioners' Public Meeting Room

### Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Laura Burke, Controller A.C. Stickel, Commissioner Amy Webster

### Board Members not in Attendance:

NONE

**Quorum:** Present

**Non-Board Members in Attendance:** President Judge Elizabeth A. Doyle<sup>1</sup>, Paul Bookhamer, Treasurer James Carothers<sup>2</sup>, DeAnna Heichel, Nicole Hemminger, James Hudack, Sheriff James Ott, Allison Senkevich, Nicole Smith, Katherine Swigart, Chief Deputy Sheriff Chris Tatar

**Media in Attendance:** Kay Stephens, Altoona Mirror

**Call to Order:** Commissioner Erb called the meeting to order at 2:31 p.m.

The roll was called by Tracy Miller.

**Call for Public Comment:** Commissioner Erb called for public comment on Salary Board items. There were no public comments at that time.

**Approval of Minutes:** A motion was made by Controller Stickel and seconded by Commissioner Burke that the minutes from the April 6, 2022 meeting be approved. The motion was unanimously carried.

### Custody

#### Requested by President Judge Elizabeth A. Doyle

Custody Mediation Officer Judge Doyle moved to create the position and set the salary for Lynn Yeager. This position is Non-Union, Non-Exempt, Per Diem (Non-Benefit Eligible), with a rate of \$165.00 per day, \$2,475.00 estimated monthly. If approved by the Salary Board, Lynn is expected to take this position effective 04/30/2022. Commissioner Burke seconded the motion and it was unanimously carried.

### Custody

#### Requested by President Judge Elizabeth A. Doyle

Receptionist/Clerk Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.50, \$735.00 estimated bi-weekly, \$19,110.00 estimated annually. This vacancy is due to Melena Koepler transferring to Human Resources effective 04/25/2022. Commissioner Burke seconded the motion and it was unanimously carried.

<sup>1</sup> The Judge is a voting member for items in that office.

<sup>2</sup> The Treasurer is a voting member for items in that office.

**District Court**

**Requested by President Judge Elizabeth A. Doyle**

**MDJ Blattenberger's Office**

District Court Administrative Support Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This vacancy is due to the resignation of Tracy Little effective 04/14/2022. Commissioner Burke seconded the motion and it was unanimously carried.

**Judge Milliron/Pool**

**Requested by President Judge Elizabeth A. Doyle**

Law Clerk Judge Doyle moved to re-create this position within the hiring range of pay grade S5 (\$41,609.53 - \$44,938.29). This position is Non-Union, Excluded (Salary). Full-Time at 35 hours per week. This vacancy is due to Julia Wilt transferring to District Attorney effective 04/18/2022. Commissioner Burke seconded the motion and it was unanimously carried.

**Court Administration**

**Requested by President Judge Elizabeth A. Doyle**

Law Library Assistant Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$13.41, \$938.70 estimated bi-weekly, \$24,406.20 estimated annually. This vacancy is due to the retirement of Lucy Wolf effective 05/29/2021. Commissioner Burke seconded the motion and it was unanimously carried.

**Sheriff**

**Requested by Sheriff James Ott**

Deputy Sheriff Request to create 6 Full-Time (40 hours per week) or Part-Time (1500 hours per benefit plan year) positions to provide safety for 6 Blair County MDJ locations. The positions are UMWA-Court, Non-Exempt (Hourly) with an hourly rate of \$15.52, \$1,241.60 estimated bi-weekly, \$32,281.60 estimated annually if Full-Time. The current complement is 23 Full-Time Deputies including ranks of corporal and sergeant (effective 7/17/2017) and 2 Part-Time Deputies (effective 7/14/2014).

This item (#10 on the Agenda) was postponed in order for the Sheriff to provide substantiation and justification for Salary Board consideration.

**Treasurer**

**Requested by Treasurer James Carothers**

Treasurer Staff Assistant Treasurer Carothers moved to abolish this position. This position is UMWA-Residual, Non-Exempt (Hourly). Full-Time. This vacancy is due to Tracy Hoffman's COVID furlough effective 6/10/2020 and a decline in office workload. Commissioner Erb seconded the motion and it was unanimously carried.

**Treasurer**

**Requested by Treasurer James Carothers**

Treasurer Clerk Treasurer Carothers moved to create this position. This position is UMWA-Residual, Non-Exempt (Hourly). Part-Time (limited to 999 hours per anniversary year), Benefit eligible (vacation only) with an hourly rate of \$11.58, \$440.04 estimated bi-weekly, \$11,441.04 estimated annually. This position would replace the Full-Time Treasurer Staff Assistant position. Commissioner Erb seconded the motion and it was unanimously carried.

**Assessment**

**Requested by Chief Assessor DeAnna Heichel**

Administrative Support Commissioner Burke moved to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This vacancy is due to the termination of Julie Maurer effective 04/06/2022. Controller Stickel seconded the motion and it was unanimously carried.

**Social Services**

**Requested by Director James Hudack**

Fiscal Operations Officer Commissioner Erb moved to re-create this position within the hiring range of S8 pay grade (\$46,805.26 - \$50,549.47). This position is Non-Union, Exempt (Salary). Full-Time at 35 hours per week. This position is funded outside the General Fund, including payroll taxes, retirement and other benefits. This vacancy is due to Lindsay Dempsie transferring to the position of Finance Director effective 04/25/2022. Commissioner Burke seconded the motion and it was unanimously carried.

**Children, Youth, and Families**

**Requested by Director Paul Bookhamer**

Fiscal Operations Officer Commissioner Burke moved to set the salary for Amy Wertz. This position is Non-Union, Exempt (Salary). Full-Time, at 35 hours per week. Applying the pay policy to Amy's previous years performing the job, she is eligible for \$50,549.72, the maximum of the hiring range of pay grade S8 (\$46,805.06 - \$50,549.47). Controller Stickel seconded the motion and it was unanimously carried.

There being no further business to discuss, the meeting was adjourned at 2:48 p.m.

The next Regular Salary Board Meeting will be held on May 4, 2022 @ 10:30 a.m.  
In Commissioners' Public Meeting Room.

Respectfully Submitted,



August C. Stickel IV  
Secretary