



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of August 16, 2023

2:30 p.m. In the Commissioners' Public Meeting Room

Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Laura Burke, Controller A.C. Stickel, Commissioner Amy Webster

Board Members not in Attendance:

None

Quorum: Present

Non-Board Members in Attendance:

President Judge Elizabeth Doyle¹, Deputy Warden Shaun Edmundson, Nicole Hemminger, David Kessler, Melena Koegler, Chief Public Defender Russell Montgomery², Allison Senkevich, Nicole Smith, Katherine Swigart, Chief Deputy Sheriff Christopher Tatar³, Angela Wagner

Media in Attendance: Kay Stephens, Altoona Mirror

Call to Order: Commissioner Erb called the meeting to order at 2:30 p.m.

The roll was called by Commissioner Erb.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There were no comments.

Approval of Minutes: A motion was made by Controller Stickel and seconded by Commissioner Burke that the minutes from the August 2, 2023 meeting be approved. The motion was unanimously carried.

Custody

Requested by President Judge Elizabeth A. Doyle

Receptionist/Clerk Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$10.50, \$735.00 estimated bi-weekly, \$19,110.00 estimated annually. This vacancy is due to the termination of Michael Manfred effective 08/04/2023. Commissioner Burke seconded the motion and it was unanimously carried.

¹ The Judge is a voting member for Court related office items.

² The Chief Public Defender is a voting member for items in that office.

³ The Chief Deputy Sheriff is a voting member for items in that office.

Adult Parole and Probation

Requested by President Judge Elizabeth A. Doyle

Parole and Probation Officer Judge Doyle moved to re-create 4 positions. These positions are UMWA-Court, Non Exempt (Hourly), Full-Time at 37.5 hours per week with an hourly rate of \$16.30, \$1,222.50 estimated bi-weekly, \$31,785.00 estimated annually. Three positions (held by Amanda Parizack, Mattea Dunn, and Jesse Fresh) are funded at 100% by the Offenders Supervision Fund; one position (held by Noah Michael) is funded by the General Fund. These vacancies are due to the resignations of Noah Michael effective 06/09/2023, Amanda Parizack effective 06/23/2023, Mattea Dunn effective 08/04/2023, and Jesse Fresh effective 08/18/2023. Commissioner Burke seconded the motion and it was unanimously carried.

Controller Stickel requested verification on the three positions being funded at 100% by the Offenders Supervision Fund.

Costs, Fines, and Restitution

Requested by President Judge Elizabeth A. Doyle

Administrative Support Judge Doyle moved to re-create this position within the hiring range of the H3 pay grade (\$11.58/hour to \$12.73/hour). This position is Non-Union, Non-Exempt (Hourly), Full-Time at 35 hours per week. This vacancy is due to the retirement of Deborah Korte effective 09/29/2023. Commissioner Burke seconded the motion and it was unanimously carried.

Public Defender

Requested by Chief Public Defender Russell Montgomery

Assistant Public Defender Chief Public Defender Montgomery moved to re-create this position. This position is SEIU-Professionals Unit, Excluded (Salary), Part-Time at 19 hours per week with an annual rate of \$28,500.00. This vacancy is due to the resignation of David Beyer effective 07/11/2023. Commissioner Burke seconded the motion and it was unanimously carried.

Katherine Swigart, Human Resources Director, stated this position is Part-Time at 29 hours per week, not 19 hours per week as stated.

This position would be limited to 1500 hours per benefit plan year.

Sheriff

Requested by Sheriff James E. Ott

Presented by Chief Deputy Sheriff Christopher Tatar

Deputy Chief Deputy Sheriff Tatar moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 40 hours per week with an hourly rate of \$15.52, \$1,241.60 estimated bi-weekly, \$32,281.60 estimated annually. This vacancy is due to the resignation of Luke Brown effective 07/21/2023. Commissioner Webster seconded the motion and it was unanimously carried.

Prison

Requested by Deputy Warden Shaun Edmundson

Correctional Case Manager Commissioner Webster moved to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This vacancy is due to the resignation of Derek Frye effective 03/31/2023. Commissioner Burke seconded the motion and it was unanimously carried.

Children, Youth, and Families

Requested by Commissioner Laura Burke

Clerk Typist I-Filing Commissioner Burke moved to create this position. This position is PSSU, Non-Exempt (Hourly), Part-Time at 19 hours per week with an hourly rate of \$10.60, \$402.80 estimated bi-weekly, \$10,472.80 estimated annually. This position would be limited to 999 hours per anniversary year. This position is reimbursed at 80% by Act 148. Commissioner Erb seconded the motion and it was unanimously carried.

Children, Youth, and Families

Requested by Commissioner Laura Burke

Temporary Department Assistant Commissioner Burke moved to create 2 positions. These positions are Non-Union, Non-Exempt (Hourly), Full-Time at 37.5 hours per week with an hourly rate of \$10.60, \$795.00 estimated bi-weekly, \$10,335.00 estimated annually. These positions would be for the maximum of 5 months and 29 days. These positions are needed to replace whoever fills the new Part-Time Clerk Typist I-Filing position created directly above; and for whoever is hired for the existing Full-Time Clerk Typist-I Filing position. Commissioner Erb seconded the motion and it was unanimously carried.

Records Management

Requested by Chief Clerk Nicole Hemminger

Director Commissioner Webster moved to re-create this position within the hiring range of the H14 pay grade (\$19.80/hour to \$21.38/hour). This position is Non-Union, Non-Exempt (Hourly), Full-Time at 35 hours per week. This vacancy is due to the retirement of Heather Rininger effective 08/18/2023. Commissioner Burke seconded the motion and it was unanimously carried.

There being no further business to discuss, the meeting was adjourned at 2:48 p.m.

The next regular Salary Board Meeting will be September 6, 2023 at 10:30 a.m.
In the Commissioners' Public Meeting Room.

Respectfully Submitted,



August C. Stickel IV
Secretary