



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

Blair County Salary Board Meeting of August 6, 2021 at 11:00 AM
In Conference Room 2B

Call-in information is (408) 419-1715 Meeting ID 246 809 768 3

AGENDA

1. Call to Order Commissioner Bruce Erb
2. Roll Call
3. Call for Public Comment on Salary Board Items.
4. Approval of Minutes from the July 21, 2021 Meeting.

Positions:

- 5. Court Administration** **Requested by President Judge Elizabeth A. Doyle**
Tipstaff Request to re-create this position with Judge Sullivan. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.5063, \$735.44 estimated bi-weekly, \$19,121.47 estimated annually. This position is not within the existing Tipstaff complement. This vacancy is due to Crystall Miller being promoted to Advocate in Victim Witness effective 8/2/2021
- 6. District Court,** **Requested by President Judge Elizabeth A. Doyle**
MDJ DeAntonio's Office
District Court Administrative Support Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.5063, \$735.44 estimated bi-weekly, \$19,121.47 estimated annually. This vacancy is due to Sandra Corey transferring to MDJ Dunio's Office effective 8/2/2021.
- 7. District Court,** **Requested by President Judge Elizabeth A. Doyle**
MDJ Dunio's Office
District Court Administrative Support Request to change salary of incumbent. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week. Sandra Corey moved from MDJ DeAntonio's Office to MDJ Dunio's Office when the position was vacated by the resignation of Brenda McGarvey effective July 30, 2021. Her current wage is \$10.6376 an hour, \$744.63 estimated bi-weekly, \$19,360.43 estimated annually. This is above the \$10.5063 start for this title. UMWA has approved Sandra retaining her current wage.



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8. Register and Recorder Requested by Register and Recorder Anita Terchanik
Deputy Register of Wills and Recorder of Deeds Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.5063, \$735.44 estimated bi-weekly, \$19,121.47 estimated annually. This vacancy is due to the resignation of Dawn Murray effective 8/6/2021.

9. Elections and Voter Registration Requested by Sarah Seymour, Director
Temporary Department Assistants Request to re-create 10 temporary positions. These positions are Non-Union, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.5000, \$7,644.00 estimated annually. This is the anticipated total for 2 people for September 27 thru November 9, 2021; and 8 people for November 3 thru November 9, 2021. These positions are needed for the November 2, 2021 municipal election, and were not included in the 2021 budget due to oversight.

10. Human Resources Requested by Katherine Swigart, Director
Payroll Administrator Request to re-create this position within the hiring range of H6 (\$13.40 to \$14.74/hour). This position is Non-Union, Non-Exempt (Hourly). Full-Time at 35 hours per week. This vacancy is due to the resignation of Rebecca Dimond effective 7/18/2021.

11. Prison Requested by Warden Abbie Tate
Deputy Warden-Facility Services Request to re-create this position. This position is Non-Union, Exempt (Salary). Full-Time at 35 hours per week. Shaun Edmundson will be offered this position at \$2,105.98 bi-weekly, \$54,755.48 annually. This is the minimum of the S12 hiring range. Upon starting as Deputy Warden-Facility Services, the additional 5% he was receiving as Interim Deputy Warden will cease. This vacancy is due to resignation of Jayme McMahon effective 7/19/2021.

12. Prison Requested by Warden Abbie Tate
Lieutenant Request to re-create this position within the S9 hiring range (\$48,677.26 to \$52,571.45). This position is Non-Union, Exempt (Salary). This vacancy is due to Shaun Edmundson being promoted to Deputy Warden-Facility Services effective 8/7/2021, if approved by the Salary Board.

13. Tax Claim Bureau Requested by Nicole Hemminger, Chief Clerk
Director Request to re-create this position within the S10 hiring range (\$50,624.35 to \$54,674.30). This position is Non-Union, Exempt (Salary). Full-Time at 35 hours per week. This vacancy is due to the retirement of Polly Cardone effective 7/26/2021.

14. Tax Claim Bureau Requested by Nicole Hemminger, Chief Clerk
Coordinator Request to re-set salary of incumbent for this position. This position is Non-Union, Non-Exempt (Hourly). Full-Time With the absence of a Director, Shelley Berry will be performing out-of-classification duties on a temporary basis. In compliance with our Pay Policy, Shelley is eligible to receive +5% to her hourly rate. This would increase her hourly rate to \$20.93/hour, \$1,465.10 estimated bi-weekly, \$19,046.30 estimated for the maximum 13 pay periods. The increase is to be effective July 31, 2021.



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15. Veteran Affairs

Requested by Nicole Hemminger, Chief Clerk

Director Request to re-create this position within the H15 hiring range (\$20.79 to \$22.45/Hour). This position is Non-Union, Non-Exempt (Hourly). Full-Time at 35 hours per week. This vacancy is due to the resignation of Craig Swineford effective 07/29/2021.

16. Overtime and Additional Time Report

17. Adjournment

The next regular Salary Board Meeting will be held on August 18, 2021 at 2:00 PM in the Commissioners' Public Meeting Room.