BLAIR COUNTY PARK AND RECREATION ADVISORY BOARD AGENDA

THURSDAY, JUNE 2, 2022, 8:30 A.M. VALLEY VIEW PARK, PAVILION 2

CALL TO ORDER:

• President Joe Keller

ROLL CALL:

- President Joe Keller
- Vice-President Tim Hite
- Secretary Galen Bickel
- Member Fred Miller
- Member Phil Riccio
- Member Chuck Gojmerac
- Member Frank Kopriva
- Mike Hofer, CBRC
- Paul Shaffer, Public Works
- Jim Pooler, Maintenance
- Amy Webster, Commissioner
- Dwayne Dittsworth, Groundskeeper
- Melissa Harpster, Administrative Office Coordinator Commissioner's Office
- Others

OLD BUSINESS:

Approval of Meeting Minutes for the month of April 2022

Motion Second

Approval of Financial Report

• Motion Second

Park Sign Replacement:

• Status update

Trail Signs:

Quote Received

Requesting approval for the acceptance of a quote received from Pennsylvania Correctional Industries (PCI) for forty-six (46) custom signs, aluminum, printed and laminated, in the total amount of \$1,393.81.

Motion Second

DCNR Grant:

- Project schedule, bidding, etc.
- Project drawings.
- Status of amphitheater kit order.
- Status of request for 50% of grant funds from DCNR.
- Other items for discussion?

Hazardous Tree Removal:

- Status on the solicitation of quotes for the removal of identified hazardous trees.
- Update on the meeting held on 5/16/22 with the DCNR Forester.
- Other items for discussion?

Streambank Stabilization Project:

• Status on placement of rock.

Pedestrian Bridge Replacement Project:

• Status, general permit, etc.

Washed Out Bridge:

• Status of block abutment removal.

ARC Trail Project:

Update.

Hiring of Assistant Groundskeeper:

• Update.

AYSO Request for Additional Soccer Field Usage during the month of June

- June 7-9, 5-7:30 pm Extension of the AYSO House Program due to two-2 weeks of cancellations due to rain/snow and unusable field conditions during the month of April.
 - **Approved by the Board of Commissioners**
- June 13-17, 8:30 am to 4 pm Open camp run by UK International Soccer.
 - Not Approved by the Board of Commissioners
- June 18, 8 am to sundown One-day tournament hosted by AYSO called Glory on the Grass 5v5 for 9U and up and open to everyone in the surrounding area. The insured is "It's for the Kids".
 Not Approved by the Board of Commissioners

CBRC Summer Playground Program at Valley View Park:

 Acceptance of the COI with the required notice of cancellation shown on the COI instead of receiving a separate stand-alone cancellation endorsement.

Approved by the Board of Commissioners

NEW BUSINESS:

AYSO Field French Drain Issues

• See email enclosed in packet.

Amphitheater Sponsorships Received:

- Ward Transport & Logistics, \$7,500.00; 3-year pledge 2022, 2023, 2024 \$2,500.00 check received.
- Keller Engineers, \$15,000.00; 3-year pledge 2022, 2023, 2024, payments to begin June 2022.

VALLEY VIEW PARK ISSUES/CONCERNS:

ADJOURN:

Motion Second

BLAIR COUNTY PARK AND RECREATION ADVISORY BOARD MEETING MINUTES

THURSDAY, MAY 5, 2022, 8:30 A.M. COMMISSIONERS MEETING ROOM, BASEMENT

Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#

Meeting Called to Order:

President Keller called the meeting to order.

Roll Call:

Members Present:

- Joe Keller, President
- Tim Hite, Vice-President
- Galen Bickel, Secretary
- Fred Miller, Member
- Chuck Gojmerac, Member
- Frank Kopriva, Member

Members Absent:

Phil Riccio

Absent:

Amy Webster, Commissioner

Others Present:

- Mike Hofer, CBRC Director
- Paul Shaffer, Public Works
- Jim Pooler, Maintenance
- Dwayne Dittsworth, Groundskeeper
- Melissa Harpster, Administrative Office Coordinator Commissioner's Office

OLD BUSINESS:

Approval of Minutes:

President Keller called for corrections or changes to the meeting minutes of April 7, 2022. **There were no corrections or changes noted.**

Motion by Tim Hite, seconded by Galen Bickel and unanimously approved to accept the minutes as prepared.

Approval of Financial Report for the month of March 2022:

President Keller called for the Financial Report.

Melissa Harpster stated that Lindsay Dempsie, Finance Director, prepared a financial report for the month of March 2022. She stated it is anticipated that a "full to-date" financial report will be available for the board's review at the June 2, 2022 meeting.

Discussion followed.

Sign Replacement:

Joe Keller stated that he would try to send a draft of the sign out to the Advisory Board Members for review prior to the June 2, 2022 meeting.

Trail Signs:

Joe Keller stated that he had sent the sign specs to the Big House and was waiting for a quote. He stated the signs would be metal and purchased through the Costar's program.

Discussion followed.

DCNR Grant:

The following discussion occurred:

- Drawings within two-2 weeks
- Architect review mid-May
- Contingent on Dan Crum
- Electrical drawings to DCNR bid in July
- Chief Clerk Hemminger will submit a request for 50% of the grant funds from DCNR.
- Joe Keller stated that he would prepare and send out the Sponsorship Letter prior to the June 2, 2022 Advisory Board Meeting.

Hazardous Tree Removal:

The following discussion occurred:

- A meeting with a DCNR Forester regarding tree management at the park scheduled for Monday, May 16, 9 am, pavilion two.
- Discussion concerning the need to solicit quotes for additional tree and stump removal above the three-3 trees originally identified by Tom Ford.
- Motion by Fred Miller to solicit quotes for additional tree and stump removal, in an amount not to exceed \$15,000.00, seconded by Tim Hite and motion unanimously approved.

Streambank Stabilization Project:

The following discussion occurred:

• Identified three or four areas that need to have rock placed. Once this is completed, Donna Fisher will be notified.

Valley View Park Issues/Concerns:

The following discussion occurred:

- Pedestrian Bridge Replacement Project discussed moving the bridge downstream slightly.
- Discussed the need for a General Permit (prepared by Keller Engineers and Donna Fisher)
- Motion by Tim Hite for authorization for a General Permit, seconded by Galen Bickel and motion unanimously approved.
- Discussed repairing the guiderail along the park road with wood (if good) from the dismantled amphitheater.
- Paul Shaffer stated that the hiring of an Assistant Groundskeeper would be presented at the May 18, 2022 Salary Board Meeting.

NEW BUSINESS:

The following discussion occurred:

AYSO Request for Additional Soccer Field Usage during the month of June

- June 7-9, 5-7:30 pm Extension of the AYSO House Program due to two-2 weeks of cancellations due to rain/snow and unusable field conditions during the month of April.
 - Motion by Fred Miller, seconded by Galen Bickel and motion unanimously approved.
- June 13-17, 8:30 am to 4 pm Open camp run by UK International Soccer.
 Motion by Fred Miller, seconded by Galen Bickel and motion unanimously approved, pending receipt of appropriate insurance/endorsements and other documents.

- June 18, 8 am to sundown One-day tournament hosted by AYSO called Glory on the Grass 5v5 for 9U and up and open to everyone in the surrounding area. The insured is "It's for the Kids".
- Motion by Fred Miller, seconded by Galen Bickel and motion unanimously approved, pending receipt of appropriate insurance/endorsements and other documents.

CBRC Summer Playground Program at Valley View Park:

 Acceptance of the COI with the required notice of cancellation shown on the COI instead of receiving a separate stand-alone cancellation endorsement for CBRC to conduct the 2022 summer playground series at Valley View Park.

Motion by Fred Miller, seconded by Tim Hite and motion unanimously approved.

ADJOURN:

With no further business to discuss, Joe Keller called for a motion to adjourn the meeting.

Motion by Tim Hite, seconded by Galen Bickel and unanimously approved to adjourn the meeting.