



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

Blair County Salary Board Meeting of January 20, 2021

2:00 PM By Conference Call

Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Laura Burke, Controller A.C. Stickel

Non-Board Members in Attendance:

Nicole Hemminger, Wendy Pielmeier, James Pooler, Jennifer Sleppy, Katherine Swigart

Board Members not in Attendance:

Commissioner Amy Webster

Media in Attendance:

Kay Stephens - Altoona Mirror

Quorum: Present

Call to Order: Commissioner Erb called the meeting to order at 2:01 p.m.

Commissioner Erb explained the ground rules for today's teleconference. Only voting members of the Salary Board may leave their telephones unmuted during the entire meeting, but we would request each avoids excess noise from your location. All other participants should mute their telephones until called upon to speak. Public participants may speak only during the designated public comment period near the beginning of the meeting and must keep their phones muted during the rest of the meeting. Each person needs to avoid interrupting the person speaking. Each speaker **MUST** state his/her name before talking each time he/she speaks so others will know who is speaking and to ensure minutes will be accurate.

The roll was called by Tracy Miller.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There was no comment at this time.

Approval of Minutes: A motion was made by Commissioner Burke and seconded by Commissioner Erb that the minutes from the January 6, 2021 meeting be approved. The motion was unanimously carried.

Public Defender's Office

Requested by Russell Montgomery, Public Defender

Office Assistant (Part-Time) Commissioner Burke moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Part-Time at 19 hours per week with an hourly rate of \$10.5063, \$399.24 estimated bi-weekly, and \$10,380.24 estimated annually. This vacancy is due to

the resignation of Elizabeth Martin effective 01/04/2021. Controller Stickel seconded the motion and it was unanimously carried.

Blair County Prison

Requested by Abbie Tate, Warden

Kitchen Manager Controller Stickel moved to set the salary for this position. This position is Non-Union, Exempt (Salary). Full-Time at 35 hours per week with a bi-weekly rate of \$1,468.60, and \$38,183.60 annually. This position was re-created at the October 22, 2020 Salary Board Meeting. A range of \$1,384.62 to \$1,538.47 bi-weekly, which calculates to \$36,000.12 to \$40,000.22 annually, was approved at that time. Commissioner Burke seconded the motion and it was unanimously carried.

Assessment Office

Requested by DeAnna Heichel, Chief Assessor, Director

Administrative Assistant Commissioner Burke moved to re-create this position. This position is UMWA-Residual Unit, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.5063, \$735.44 estimated bi-weekly and \$19,121.47 estimated annually. This vacancy is due to the resignation of Niki Rousell effective 01/12/2021. Controller Stickel seconded the motion and it was unanimously carried.

Custodial Services

**Requested by Jim Pooler,
Facilities Maintenance Coordinator**

Custodian (Temporary) Commissioner Burke moved to re-create this position. This position is Non-Union, Non-Exempt (Hourly). Full-Time at 37.50 hours per week with an hourly rate of \$14.4200, \$1,081.50 estimated bi-weekly, and \$14,059.50 estimated annually. Maximum time of 5 months and 29 days. Joe Bequeath was hired as a temporary custodian dedicated to COVID cleaning measures. His last day was December 30, 2020, but the need remains. Funding for Joe's hire is available in 2021 via the 2021 budget for 01103CS-41030 because of vacancies at the present. Controller Stickel seconded the motion and it was unanimously carried.

Victim Witness

Requested by Atle Walter, Director

Victim Witness Advocate Commissioner Burke moved to re-create this position. This position is UMWA-Court Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$11.7738, \$824.17 estimated bi-weekly, and \$21,428.32 estimated annually. This vacancy is due to the resignation of Margot Berry effective 12/09/2020. Controller Stickel seconded the motion and it was unanimously carried.

Meeting of January 20, 2021 continued. . .

There being no further business to discuss, the meeting was adjourned at 2:19 pm.

The next regular Salary Board Meeting will be held on February 3, 2021 @ 10:30 AM
By Conference Call

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "August C. Stickel IV". The signature is written in a cursive style with a large initial "A".

August C. Stickel IV
Secretary