



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of September 7, 2022 at 10:30 a.m.

In Commissioners' Public Meeting Room

Call-in information is (408) 419-1715 Meeting ID 246 809 768 3

AGENDA

1. Call to Order Commissioner Laura Burke
2. Roll Call
3. Call for Public Comment on Salary Board Items.
4. Approval of Minutes from the August 17, 2022 Meeting.

Positions:

5. **Adult Parole and Probation** **Requested by President Judge Doyle**
Parole and Probation Officer Request to re-create 3 positions. These positions are UMWA-Court, Non-Exempt (Hourly), Full-Time at 37.5 hours per week with an hourly rate of \$16.30, \$1,222.50 estimated bi-weekly, \$31,785.00 estimated annually. This rate is approved by UMWA-Court. These vacancies are due to the resignations of Alexa Corman effective 09/09/2022, Zachary Rumberger effective 07/22/2022, and James Salmon effective 06/26/2020.
6. **Prothonotary** **Requested by Prothonotary Robin Patton**
Receptionist/Clerk Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.03, \$772.10 estimated bi-weekly, \$20,074.60 estimated annually. This rate is approved by UMWA-Court. This vacancy is due to the resignation of Alison Dewey effective 08/10/2022.



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- 7. Prothonotary** **Requested by Prothonotary Robin Patton**
Receptionist/Clerk Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time (Benefit Eligible) at 29 hours per week with an hourly rate of \$11.03, \$639.74 estimated bi-weekly, \$16,633.24 estimated annually. This rate is approved by UMWA-Court. This vacancy is due to the resignation of Diane Strohm effective 09/08/2022.
- 8. Treasurer** **Requested by Treasurer James Carothers**
Second Deputy Request to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$12.77, \$893.90 estimated bi-weekly, \$23,241.40 estimated annually. This rate is approved by UMWA-Residual. This vacancy is due to job abandonment of Joseph Hibernik effective 08/19/2022.
- 9. Children, Youth and Families** **Requested by Commissioner Laura Burke**
Clerk Typist II Fiscal Aide Request to re-create this position. This position is PSSU, Non-Exempt (Hourly), Full-Time at 37.5 hours per week with an hourly rate of \$11.02, \$826.50 estimated bi-weekly, \$21,489.00 estimated annually. This rate is approved by PSSU. The wages for this position are reimbursed at 80% by the state. This vacancy is due to the resignation of Alisa Smith effective 09/09/2022.
- 10. Children, Youth and Families** **Requested by Commissioner Laura Burke**
Clerical Supervisor Request to set temporary rate for out-of-class duties for Kerrie Baughman. This position is Non-Union, Non-Exempt (Hourly) Full-Time at 35 hours per week. Per the Pay Policy, Kerrie's wages should increase +5% (\$71.40 bi-weekly) for assuming responsibilities that are the Program Specialist's. This increase would be effective 06/09/2022 for a maximum of 13 pay periods.
- 11. Children, Youth and Families** **Requested by Commissioner Laura Burke**
Casework Manager Request to set the salary for Brandy Castel. This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. Applying the pay policy to Brandy's previous experience, she is eligible for \$2,021.98 bi-weekly, \$52,571.48 annually. This is the maximum of the hiring range of pay grade S9 (\$48,677.26 to \$52,571.48). The wages for this position are reimbursed at 80% by the state.
- 12. Children, Youth and Families** **Requested by Commissioner Laura Burke**
Casework Manager Request to set temporary rate for out-of-class duties for Mary Lou Hoover. This position is Non-Union, Exempt (Salary) Full-Time at 35 hours per week. Per the Pay Policy, Mary Lou's wages should increase +5% (\$129.11 bi-weekly) for assuming responsibilities out of her job classification. This is due to the vacancy of the Director and Program Manager in the Children, Youth and Families Department. This increase would be effective 09/10/2022 for a maximum of 13 pay periods.



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- 13. Children, Youth and Families** Requested by Commissioner Laura Burke
Fiscal Officer I Request to re-create this position within the hiring range of the S8 pay grade (\$46,805.06 to \$50,549.47). This position is Non-Union, Non- Exempt (Salary), Full-Time at 35 hours per week. This vacancy is due to the retirement of Amy Wertz effective 09/30/2022.
- 14. Children, Youth and Families** Requested by Commissioner Laura Burke
Program Manager Request to re-create this position within the hiring range of the S13 pay grade (\$59,223.33 to \$63,961.20). This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. This vacancy is due to the termination of Deawna Wyandt effective 08/17/2022.
- 15. Children, Youth and Families** Requested by Commissioner Laura Burke
Program Specialist Request to set temporary rate for out-of-class duties for Diane Litzinger. This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. Per the Pay Policy, Diane's wages should increase +5% (\$102.94 bi-weekly) for assuming responsibilities out of her job classification. This is due to the vacancy of the Program Manager in the Children, Youth and Families Department. This increase would be effective 09/10/2022 for a maximum of 13 pay periods.
- 16. Costs and Fines** Requested by Director Sally Adams
Receptionist/Clerk Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time (limited to 999 hours per anniversary year) (Non-Benefit Eligible) at 19 hours per week with an hourly rate of \$11.03, \$419.14 estimated bi-weekly, \$10,897.64 estimated annually. This rate is approved by UMWA-Court. This vacancy is due to the resignation of Collene Zeak effective 09/02/2022.
- 17. Domestic Relations** Requested by Director Keith Calhoun
Case Manager–Enforcement Specialist Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$15.52, \$1,086.40 estimated bi-weekly, \$28,246.40 estimated annually. This rate is approved by UMWA-Court. This position is funded at 66% by state reimbursement. This vacancy is due to the resignation of Cindy Yohn effective 08/26/2022.
- 18. Elections and Voter Registration** Requested by Director Sarah Seymour
Temporary Department Assistant Request to re-create 10 positions: 1 person for September 26 – November 11, 2022 (total of 6 weeks) and 9 people for November 9 – November 15, 2022 (total of {5} 7-hour days. These positions are Non-Union, Non-Exempt (Hourly) Full-Time at 35 hours per week with an hourly rate of \$10.50. The total cost for these positions will be \$5,512.50. These positions are needed for the November 8, 2022 General Election.



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19. Public Works-Facilities

Requested by Manager James Pooler

Maintenance Technician-Plumber Request to re-create this position. This position is SEIU-Highway/Maintenance, Non-Exempt (Hourly), Full-Time at 40 hours per week with an hourly rate of \$16.43, \$1,314.40 estimated bi-weekly, \$34,174.40 estimated annually. This rate is approved by SEIU-Highway/Maintenance. This vacancy is due to the resignation of Bronson Pfahler effective 08/09/2022.

20. Records Management

Requested by Director Heather Rininger

Department Clerk Request to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly), Part-Time (Non-Benefit Eligible) (limited to 999 hours per anniversary year) at 19 hours per week with an hourly rate of \$11.58, \$440.04 estimated bi-weekly, \$11,441.04 estimated annually. This rate is approved by UMWA-Residual. This vacancy is due to the resignation of Mackenzie McElhinny effective 08/11/2022.

21. Social Services

Requested by Chief Clerk Nicole Hemminger

Director Request to re-create this position within the hiring range of the S13 pay grade (\$59,223.33 to \$63,961.20). This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. This vacancy is due to the retirement of Jim Hudack effective 01/06/2023.

22. Internal Hires and Promotions Document Discussion

23. Overtime and Additional Time Report

24. Adjournment

The next regular Salary Board Meeting will be September 21, 2022 at 2:30 p.m.
In Commissioners' Public Meeting Room.