



# BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of March 27, 2024, at 9:00 a.m.  
in Commissioners' Public Meeting Room

Salary Board meetings are being held in person and by Zoom. To participate in the meeting, please dial 1-301-715-8592 or 1-646-876-9923 and enter Meeting ID 935 7690 9088 and then the meeting passcode 868993.

## AGENDA

1. Call to Order.....Commissioner David Kessler
2. Moment of Silent Reflection.
3. Pledge of Allegiance.
4. Roll Call.
5. Call for Public Comment on Salary Board Items
6. Approval of Minutes from the March 13, 2024, meeting.

### Positions:

- 7.

<b>Department</b>	Adult Parole and Probation - 762012			<b>Requested By:</b>	President Judge Wade A. Kagarise		
<b>Type</b>	Re-creation				<b># of Positions</b>	1	
<b>Position</b>	Probation Officer Aide				<b>Position #</b>	3415001	
<b>Pay Grade</b>		<b>Rate or Range</b>					
<b>Union</b>	UMWA-Court Related			<b>FLSA Status</b>	Nonexempt		
<b>PT/FT Status</b>	Full-time nonexempt			<b>Schedule</b>	35 hours per week		
<b>Wage</b>	\$11.58	<b>Per hr.</b>	\$810.60	<b>expected bi-weekly</b>	\$21,075.60	<b>expected annually</b>	
<b>Salary</b>	\$		<b>bi-weekly</b>	\$	<b>annually</b>		
<b>Funding Source</b>	Supervision Fund				<b>Primary Org Code</b>		
<b>Effective Date</b>	3/20/2024						
<b>Reason</b>	Resignation of Adam Karichner.						
<b>Comments</b>							



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8.

<b>Department</b>	Adult Parole and Probation - 012012	<b>Requested By:</b>	President Judge Wade A. Kagarise		
<b>Type</b>	Re-creation	<b># of Positions</b>	1		
<b>Position</b>	Probation Officer Support	<b>Position #</b>			
<b>Pay Grade</b>		<b>Rate or Range</b>			
<b>Union</b>	UMWA-Court Related	<b>FLSA Status</b>	Nonexempt		
<b>PT/FT Status</b>	Part-time (max 999 hours per anniversary year)	<b>Schedule</b>	19 hours per week		
<b>Wage</b>	\$11.58	<b>Per hr.</b>	\$312.66	<b>expected bi-weekly</b>	\$8,129.16
<b>Salary</b>	\$	<b>bi-weekly</b>	\$	<b>expected annually</b>	annually
<b>Funding Source</b>	General Fund - budgeted at this rate.		<b>Primary Org Code</b>		
<b>Effective Date</b>	03/04/2024				
<b>Reason</b>	Promotion of Adam Karichner to full-time probation officer aide.				
<b>Comments</b>					

9.

<b>Department</b>	Adult Parole and Probation - 012011	<b>Requested By:</b>	President Judge Wade A. Kagarise		
<b>Type</b>	Set Rate	<b># of Positions</b>	1		
<b>Position</b>	Administrative Assistant - Courthouse	<b>Position #</b>	3451009		
<b>Pay Grade</b>	H6	<b>Rate or Range</b>	\$13.40 - \$14.74		
<b>Union</b>	Nonunion	<b>FLSA Status</b>	Nonexempt		
<b>PT/FT Status</b>	Full-time nonexempt	<b>Schedule</b>	35 hours per week		
<b>Wage</b>	\$14.74	<b>Per hr.</b>	\$1,031.80	<b>expected bi-weekly</b>	\$26,826.80
<b>Salary</b>	\$	<b>bi-weekly</b>	\$	<b>expected annually</b>	annually
<b>Funding Source</b>	General Fund – budgeted at this rate.		<b>Primary Org Code</b>		
<b>Effective Date</b>	3/25/2024				
<b>Reason</b>	Transfer of Tracy Mosel-Miller				
<b>Comments</b>					

10.

<b>Department</b>	Court Administration – 01160	<b>Requested By:</b>	President Judge Wade A. Kagarise		
<b>Type</b>	Re-creation	<b># of Positions</b>	1		
<b>Position</b>	Tipstaff	<b>Position #</b>	3463004		
<b>Pay Grade</b>		<b>Rate or Range</b>			
<b>Union</b>	UMWA-Court Related	<b>FLSA Status</b>	Nonexempt		
<b>PT/FT Status</b>	Part-time nonexempt	<b>Schedule</b>	19 hours per week		
<b>Wage</b>	\$11.58	<b>Per hr.</b>	\$440.04	<b>expected bi-weekly</b>	\$11,441.04
<b>Salary</b>	\$	<b>bi-weekly</b>	\$	<b>expected annually</b>	annually
<b>Funding Source</b>	General Fund - budgeted at this rate.		<b>Primary Org Code</b>		
<b>Effective Date</b>	03/06/2024				
<b>Reason</b>	Resignation of Kathleen Heinlein.				
<b>Comments</b>					



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11.

<b>Department</b>	MDJ Jones – 01161BJ			<b>Requested By:</b>	President Judge Wade A. Kagarise		
<b>Type</b>	Re-creation				<b># of Positions</b>	1	
<b>Position</b>	District Court Administrative Support				<b>Position #</b>	3378001	
<b>Pay Grade</b>	<b>Rate or Range</b>						
<b>Union</b>	UMWA-Court Related			<b>FLSA Status</b>	Nonexempt		
<b>PT/FT Status</b>	Full-time nonexempt				<b>Schedule</b>	35 hours per week	
<b>Wage</b>	\$11.58	<b>Per hr.</b>	\$810.60	<b>expected bi-weekly</b>	\$21,075.60	<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	General Fund – budgeted at this rate				<b>Primary Org Code</b>		
<b>Effective Date</b>	3/25/2024						
<b>Reason</b>	Transfer of Francine Burk.						
<b>Comments</b>							

12.

<b>Department</b>	Domestic Relations - 34156			<b>Requested By:</b>	President Judge Wade A. Kagarise		
<b>Type</b>	Re-creation				<b># of Positions</b>	1	
<b>Position</b>	Case Manager				<b>Position #</b>	3315006	
<b>Pay Grade</b>	<b>Rate or Range</b>						
<b>Union</b>	UMWA-Court Related			<b>FLSA Status</b>	Nonexempt (hourly)		
<b>PT/FT Status</b>	Full-time nonexempt				<b>Schedule</b>	35 hours per week	
<b>Wage</b>	\$15.52	<b>Per hr.</b>	\$1,086.40	<b>expected bi-weekly</b>	\$28,246.40	<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	66% State Reimbursement, 34% General fund.				<b>Primary Org Code</b>		
<b>Effective Date</b>	3/28/2024						
<b>Reason</b>	Resignation of Chloe Duraso.						
<b>Comments</b>							

13.

<b>Department</b>	District Attorney – 01158			<b>Requested By:</b>	District Attorney Peter J. Weeks		
<b>Type</b>	Creation				<b># of Positions</b>	1	
<b>Position</b>	Paid Intern				<b>Position #</b>		
<b>Pay Grade</b>	<b>Rate or Range</b>						
<b>Union</b>	Nonunion			<b>FLSA Status</b>	Nonexempt		
<b>PT/FT Status</b>	Full-time temporary (max 5 mos and 29 days)				<b>Schedule</b>	35 hours per week	
<b>Wage</b>	\$11.00	<b>Per hr.</b>	\$770.00	<b>expected bi-weekly</b>	\$12,320.00	<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	General Fund - budgeted at this rate.				<b>Primary Org Code</b>		
<b>Effective Date</b>	5/27/2024						
<b>Reason</b>	Abigail Gilman does not require credits. Due to the office being short staffed by two ADAs and the presentencing guidelines position, this internship can be paid from the general fund. Ms. Gilman's paid internship would be from May 28, 2024, to on or about October 4, 2024.						
<b>Comments</b>							



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14.

<b>Department</b>	District Attorney – 01158		<b>Requested By:</b>	District Attorney Peter J. Weeks		
<b>Type</b>	Creation			<b># of Positions</b>	1	
<b>Position</b>	Paid Intern			<b>Position #</b>		
<b>Pay Grade</b>		<b>Rate or Range</b>				
<b>Union</b>	Nonunion			<b>FLSA Status</b>	Nonexempt	
<b>PT/FT Status</b>	Part-time temporary (max 5 mos and 29 days)			<b>Schedule</b>	35 hours per week	
<b>Wage</b>	\$11.00	<b>Per hr.</b>	\$418.00	<b>expected bi-weekly</b>	\$4,180.00	<b>expected annually</b>
<b>Salary</b>	\$		<b>bi-weekly</b>	\$		<b>annually</b>
<b>Funding Source</b>	General Fund - budgeted at this rate.			<b>Primary Org Code</b>		
<b>Effective Date</b>	5/28/2024					
<b>Reason</b>	Laura Landino does not require credits. Due to the office being short staffed by two ADAs and the pre-sentencing guidelines position, this internship can be paid from the general fund. Ms. Landino's part-time paid internship would be from May 28, 2024, to on or about August 5, 2024.					
<b>Comments</b>						

15.

<b>Department</b>	Prison – 01209PO		<b>Requested By:</b>	Warden Abbie Tate		
<b>Type</b>	Set Rate			<b># of Positions</b>	1	
<b>Position</b>	Lieutenant			<b>Position #</b>		
<b>Pay Grade</b>	S9	<b>Rate or Range</b>		\$48,677.26 - \$52,571.45		
<b>Union</b>	Nonunion			<b>FLSA Status</b>	Exempt	
<b>PT/FT Status</b>	Full-time exempt			<b>Schedule</b>	35 hours per week	
<b>Wage</b>	\$	<b>Per hr.</b>	\$	<b>expected bi-weekly</b>	\$	<b>expected annually</b>
<b>Salary</b>	\$1,956.10		<b>bi-weekly</b>	\$50,858.60		<b>annually</b>
<b>Funding Source</b>	General Fund - budgeted at this rate.			<b>Primary Org Code</b>		
<b>Effective Date</b>	3/30/2024					
<b>Reason</b>	Promotion of Cory Yedlosky.					
<b>Comments</b>						

16.

<b>Department</b>	Prison – 01209PO		<b>Requested By:</b>	Warden Abbie Tate		
<b>Type</b>	Abolishment			<b># of Positions</b>		
<b>Position</b>	Deputy Warden – Operations			<b>Position #</b>		
<b>Pay Grade</b>	S12	<b>Rate or Range</b>				
<b>Union</b>	Nonunion			<b>FLSA Status</b>	Exempt	
<b>PT/FT Status</b>	Full-time exempt			<b>Schedule</b>	35 hours	
<b>Wage</b>	\$	<b>Per hr.</b>	\$	<b>expected bi-weekly</b>	\$	<b>expected annually</b>
<b>Salary</b>	\$		<b>bi-weekly</b>	\$		<b>annually</b>
<b>Funding Source</b>				<b>Primary Org Code</b>		
<b>Effective Date</b>	3/1/2024					
<b>Reason</b>	Retirement of Jay Whitesel					
<b>Comments</b>						



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17.

<b>Department</b>	Fort Roberdeau – 08607		<b>Requested By:</b>	Human Resources Director Katherine Swigart		
<b>Type</b>	Abolishment			<b># of Positions</b>		
<b>Position</b>	Temporary Department Assistant			<b>Position #</b>		
<b>Pay Grade</b>	N/A – temp	<b>Rate or Range</b>				
<b>Union</b>	Nonunion		<b>FLSA Status</b>	Nonexempt		
<b>PT/FT Status</b>	Full-time temporary (max 5 mos and 29 days)			<b>Schedule</b>		
<b>Wage</b>		<b>Per hr.</b>		<b>expected bi-weekly</b>		<b>expected annually</b>
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>
<b>Funding Source</b>				<b>Primary Org Code</b>		
<b>Effective Date</b>	5/25/2023					
<b>Reason</b>	This position was re-created at the May 25, 2023, meeting of Salary Board, so subsequent requests for the temps who work as seasonal tour guides needed to have been for just one more hire.					
<b>Comments</b>						

18.

<b>Department</b>	Solicitor – 01102		<b>Requested By:</b>	Human Resources Director Katherine Swigart		
<b>Type</b>	Abolishment			<b># of Positions</b>		
<b>Position</b>	Solicitor (grade S15) and Assistant Solicitor (grade S13)			<b>Position #</b>		
<b>Pay Grade</b>		<b>Rate or Range</b>				
<b>Union</b>	Nonunion		<b>FLSA Status</b>	Excluded		
<b>PT/FT Status</b>				<b>Schedule</b>		
<b>Wage</b>		<b>Per hr.</b>		<b>expected bi-weekly</b>		<b>expected annually</b>
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>
<b>Funding Source</b>				<b>Primary Org Code</b>		
<b>Effective Date</b>	3/29/2024					
<b>Reason</b>						
<b>Comments</b>						

19. Adjournment.

The next regular Salary Board Meeting will be April 10, 2024, at 9:00 a.m. in Commissioners' Public Meeting Room.