



# BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

## Blair County Salary Board Meeting of December 1, 2021

10:30 a.m. In Commissioners' Public Meeting Room

### Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Laura Burke, Controller A.C. Stickel, Commissioner Amy Webster

### Board Members not in Attendance:

NONE

**Quorum:** Present

### Non-Board Members in Attendance:

President Judge Elizabeth Doyle<sup>1</sup>, Judge Jackie Atherton Bernard, Cris Fredrickson, Nicole Hemminger, James Hudack, Janice Meadows, Allison Senkevich, Jennifer Sleppy, Judge Timothy Sullivan<sup>2</sup>, Katherine Swigart, District Attorney Peter Weeks<sup>3</sup>

**Media in Attendance:** Kay Stephens, Altoona Mirror

**Call to Order:** Commissioner Erb called the meeting to order at 10:33 a.m.

The roll was called by Tracy Miller.

**Call for Public Comment:** Commissioner Erb called for public comment on Salary Board items. There was no comment at this time.

**Approval of Minutes:** A motion was made by Controller Stickel and seconded by Commissioner Webster that the minutes from the November 10, 2021 meeting be approved. The motion was unanimously carried.

### Court Administration

### Requested by President Judge Elizabeth A. Doyle

Criminal Case Manager Judge Doyle moved to re-create this position in the Grade H7 Hiring Range (\$14.07 to \$15.48/hour). This position is Non-Union, Non-Exempt (Hourly). Full-Time at 35 hours per week. This vacancy is due to the resignation of Barb Bosar effective 12/03/2021. Commissioner Burke seconded the motion and it was unanimously carried.

<sup>1</sup> The Judge is a voting member of the board for items in that office.

<sup>2</sup> The Judge is a voting member of the board for items in that office.

<sup>3</sup> The District Attorney is a voting member of the board for items in that office.

**Judge Bernard**

**Requested by President Judge Elizabeth A. Doyle**

Tipstaff Judge Doyle moved to create this position at Full-Time 35 hours per week with the flexibility to hire at Part-Time (1500 hours per benefit year). If this position is hired at Full-Time, Court Administration will change their open Technical Support Position to Part-Time (1500 hours per benefit year.) This position is UMWA-Court, Non-Exempt (Hourly) with an hourly rate of \$10.5063, \$735.44 estimated bi-weekly, \$19,121.44 estimated annually. The rate has been approved by the union. This position is not in the complement of the 7 Part-Time Tipstuffs approved at the June 6, 2021 Salary Board Meeting. This vacancy is due to the resignation of Larry Lochner effective 12/10/2021. Commissioner Burke seconded the motion and it was unanimously carried.

**Judge Sullivan**

**Requested by President Judge Elizabeth A. Doyle**

Judicial Secretary Judge Sullivan moved to set the salary for Melissa Hartman at \$13.37/hour (\$24,333.40 annually) (the Grade H4 Hiring Maximum). This position is Non-Union, Non-Exempt (Hourly). Full-Time at 35 hours per week, and FLSA excluded. Melissa exceeds base requirements for this position, and qualifies for an additional 6% to the Hiring Minimum of Grade H4 (\$22,131.20). Commissioner Burke seconded the motion and it was unanimously carried.

**Victim Witness**

**Requested by District Attorney Peter Weeks**

Advocate District Attorney Weeks moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$11.7738, \$824.17 estimated bi-weekly, \$21,428.32 estimated annually. The rate is approved by the union. This position will be funded by VOCA and RASA Grants: including payroll taxes, retirement and other benefits. This vacancy is due to the resignation of Margot Berry effective 12/09/2020. Commissioner Burke seconded the motion and it was unanimously carried.

**Children, Youth and Families**

**Requested by James Hudack  
Interim Administrator**

Caseworker Commissioner Burke moved to abolish 3 positions. These positions are PSSU, Non-Exempt (Hourly). Full-Time at 37.50 hours per week. The positions can be removed from the complement due to outsourcing of our Foster Care. The complement would change from 41 to 38. Commissioner Webster seconded the motion and it was unanimously carried.

**EMA**

**Requested by Cris Fredrickson  
Operations and Training Coordinator**

Administrative Support Commissioner Webster moved to set salary for Amy Myers at \$12.77/hour, \$893.90 estimated bi-weekly, \$23,241.40 estimated annually. This position is Non-Union, Non-Exempt (Hourly). Full-Time at 35 hours per week. Amy exceeds base requirements for this position, and qualifies for an additional 5% to the Hiring Minimum of Grade H4 (\$12.16/hour). Controller Stickel seconded the motion and it was unanimously carried.

Overtime and Additional Time Report: Controller Stickel presented the November 2021 overtime and additional report for the information of the board.

Meeting of December 1, 2021 continued. . .

There being no further business to discuss, the meeting was adjourned at 11:05 a.m.

The next Regular Salary Board Meeting will be held on December 15, 2021 @ 2:00 p.m.  
In Commissioners' Public Meeting Room.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "August C. Stickel IV". The signature is fluid and cursive, written in a professional style.

August C. Stickel IV  
Secretary