



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

Blair County Salary Board Meeting of April 7, 2021

10:30 AM By Conference Call

Board Members in Attendance:

Commissioner Bruce Erb, Controller A.C. Stickel,
Commissioner Amy Webster

Board Members not in Attendance:

Commissioner Laura Burke

Quorum: Present

Non-Board Members in Attendance:

Keith Calhoun, Treasurer James Carothers¹, Sarah Chuff, DeAnna Heichel, Nicole Hemminger, James Hudack, Heather Meck, Sarah Seymour, Jennifer Sleppy, Katherine Swigart, Atle Walter

Media in Attendance: NONE

Call to Order: Commissioner Erb called the meeting to order at 10:30 a.m.

Commissioner Erb explained the ground rules for today's teleconference. Only voting members of the Salary Board may leave their telephones unmuted during the entire meeting, but we would request each avoids excess noise from your location. All other participants should mute their telephones until called upon to speak. Public participants may speak only during the designated public comment period near the beginning of the meeting and must keep their phones muted during the rest of the meeting. Each person needs to avoid interrupting the person speaking. Each speaker **MUST** state his/her name before talking each time he/she speaks so others will know who is speaking and to ensure minutes will be accurate.

The roll was called by Tracy Miller.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There was no comment at this time.

Approval of Minutes: A motion was made by Controller Stickel and seconded by Commissioner Webster that the minutes from the March 17, 2021 meeting be approved. The motion was unanimously carried.

¹ The treasurer is a voting member of the board for items in that office.

Treasurer

Requested by James Carothers, Treasurer

Deputy Treasurer Treasurer Carothers moved to re-create this position. This position is Non-Union, Excluded (Salary). Full-Time at 35 hours per week with bi-weekly rate of \$1,407.41, \$36,592.66 annually. This vacancy is due to the resignation of Renae Metz effective 4/16/2021. Commissioner Erb seconded the motion and it was unanimously carried.

Elections and Voter Registration

Requested by Sarah Seymour, Director

Voter Registration Assistant Commissioner Webster moved to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly). Part-Time at 19 hours per week with an hourly rate of \$10.5063, \$399.24 estimated bi-weekly, \$10,495.79 estimated annually. This position is limited to 999 hours per anniversary year. This vacancy is due to Ayrika Orr transferring to Domestic Relations effective 3/8/2021. Controller Stickel seconded the motion and it was unanimously carried.

Assessment Office

Requested by DeAnna Heichel, Chief Assessor/Director

Board of Assessment Appeals Member Commissioner Erb moved to re-create this position. This position is Non-Union, Per Diem and not eligible for benefits. Board members receive \$150.00 for a 7-hour day, or \$75.00 for a 3.5-hour day. This position is replacing Justin Wiley, Board of Assessment Appeals Secretary, who resigned effective 3/22/2021. Commissioner Webster seconded the motion and it was unanimously carried.

Assessment Office

Requested by DeAnna Heichel, Chief Assessor/Director

Assessor I or II Controller Stickel moved to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$11.7738, \$824.17 estimated bi-weekly, \$21,428.25 estimated annually. If the candidate holds their CPE, the person would be hired as Assessor II with an hourly rate of \$13.0506, \$913.54 estimated bi-weekly, and \$23,752.11 estimated annually. This vacancy is due to the resignation of William Rodgers effective 3/24/2021. Commissioner Webster seconded the motion and it was unanimously carried.

Children, Youth & Families

Requested by James Hudack, Director

Clerk Typist II, Court Aide Commissioner Erb moved to re-set salary for the incumbent. This position is PSSU, Non-Exempt (Hourly). Full-Time at 37.50 hours per week with a proposed hourly rate of \$10.2250, \$766.88 estimated bi-weekly, \$19,938.75 estimated annually. Tiffany Conahye was promoted to Clerk Typist II – Court Aide effective 3/22/2021. She currently earns, by tenure, \$10.225/hour. The salary for the Clerk Typist II position is funded at 80% with State Act 148 funds and 20% County funds. The starting hourly rate for the Clerk Title II position is \$10.0000. The union has approved she retain her current hourly rate with the change in title. Requesting the rate be retroactive to 03/22/2021. Commissioner Webster seconded the motion and it was unanimously carried.

Children, Youth & Families

Requested by James Hudack, Director

Clerk Typist I, Clerical Stats Commissioner Erb moved to re-create this position. This position is PSSU, Non-Exempt (Hourly). Full-Time at 37.50 hours per week with an hourly rate of \$10.0000, \$750.00 estimated bi-weekly, \$19,500.00 estimated annually. This vacancy is due to Tiffany Conahye's promotion to Clerk Typist II. Deb Barbella will make a lateral move from File Clerk to this position effective 4/9/2021 upon final approval of the Salary Board. Commissioner Webster seconded the motion and it was unanimously carried.

Children, Youth & Families

Requested by James Hudack, Director

Clerk Typist I, File Clerk Commissioner Erb moved to re-create this position to be open for hiring through NEO-GOV. The Clerk Typist Testing Center is opened effective 3/17/2021. This position is PSSU, Non-Exempt (Hourly). Full-Time at 37.50 hours per week with an hourly rate of \$10.0000, \$750.00 estimated bi-weekly, \$19,500.00 estimated annually. Commissioner Webster seconded the motion and it was unanimously carried.

Children, Youth & Families

Requested by James Hudack, Director

Family Engagement Supervisor Commissioner Erb moved to correct the starting salary for this position. At the December 10, 2020 Salary Board Meeting, the starting salary for the position was incorrectly set at \$1,411.90 bi-weekly and \$36,709.40 annually. The salary should be at the same rate as all other supervisory titles in CYF: \$1,395.36 bi-weekly and \$36,279.36 annually as was set at the 3/3/2021 Salary Board Meeting. Commissioner Webster seconded the motion and it was unanimously carried.

Children, Youth & Families

Requested by James Hudack, Director

Temporary Department Assistant Commissioner Erb moved to create this new position. This position is Non-Union, Non-Exempt (Hourly). Part-Time at 15 hours per week with an hourly rate of \$30.0000, \$900.00 estimated bi-weekly, \$11,700.00 estimated annually. This creation is for Amy Wertz to work on a part-time, temporary basis. It is anticipated she will work approximately 15 hours per week for the duration of whichever comes first: 5 months and 29 days or 60 days after the full-time, regular replacement Fiscal Officer I starts within the role. James Hudack stated reimbursement at 80% State and 20% County contributions is not allowable for these wages because this position is not on our compliment. Controller Stickel seconded the motion and it was unanimously carried.

Domestic Relations

Requested by Keith Calhoun, Director

Enforcement Specialist Commissioner Erb moved to abolish this position. Kara Vaughn resigned from this position effective 1/31/2020. Controller Stickel asked what the salary was for this position. Katherine Swigart stated in 2021 it would have paid \$10.5063/hour. Commissioner Webster seconded the motion and it was unanimously carried.

Domestic Relations

Requested by Keith Calhoun, Director

Enforcement Specialist Case Manager Commissioner Erb moved to create this new position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$15.3889, \$1,077.22 estimated bi-weekly, \$28,007.72 estimated annually. UMWA has approved the starting wage. Commissioner Webster seconded the motion and it was unanimously carried.

Victim Witness

Requested by Atle Walter, Director

Victim Witness Advocate Commissioner Webster moved to abolish this position. Rebecca Lidgett resigned from this position effective 12/30/2020. Controller Stickel asked what the salary was for this position. Katherine Swigart stated \$11.7738/hour. Controller Stickel seconded the motion and it was unanimously carried.

Victim Witness

Requested by Atle Walter, Director

Sexual Assault/Domestic Violence Case Manager Commissioner Erb moved to create this new position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$15.3889, \$1,077.22 estimated bi-weekly, and \$28,007.72 estimated annually. UMWA has approved the starting wage. Commissioner Webster seconded the motion and it was unanimously carried.

Overtime and Additional Time Report: Controller Stickel presented the March 2021 overtime and additional report for the information of the board.

There being no further business to discuss, the meeting was adjourned at 10:55 a.m.

The next Special Salary Board Meeting will be held on April 15, 2021 @ 10:30 AM
By Conference Call

The next Regular Salary Board Meeting will be held on April 21, 2021 @ 2:00 PM
By Conference Call

Respectfully Submitted,



August C. Stickel IV
Secretary