



# BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of December 21, 2022 at 2:30 p.m.

In Commissioners' Public Meeting Room

Call-in information is (408) 419-1715 Meeting ID 246 809 768 3

## AGENDA

1. Call to Order Commissioner Bruce Erb
2. Roll Call
3. Call for Public Comment on Salary Board Items.
4. Approval of Minutes from the December 7, 2022 Meeting.

### Positions:

5. **District Court** **Requested by President Judge Elizabeth Doyle**  
**MDJ Miller's Office**

District Court Administrative Support Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This vacancy is due to the resignation of Brenda Whitman effective 12/02/2022.

6. **Juvenile Probation** **Requested by President Judge Elizabeth Doyle**

Deputy Chief Request to set temporary rate for out-of-class duties for Molly Wink. This position is Non-Union, Exempt (Salary). Full-Time at 35 hours per week. Per the Pay Policy, Molly's wages should increase +5% (\$101.88 per pay) for assuming responsibilities out of her job classification. She will be serving as Interim Chief following Jon Frank's retirement effective 1/06/2023. This increase would be for the maximum of 13 pay periods or the last day of the pay period prior to Jon's replacement starting.

7. **Public Defender** **Requested by Public Defender Russell Montgomery**

Administrative Support Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$12.16, \$851.20 estimated bi-weekly, \$22,131.20 estimated annually. This vacancy is due to the resignation of Kaitlyn Cappella effective 12/23/2022.



# BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

## 8. Prothonotary

**Requested by Prothonotary Robin Patton**

Courtroom Clerk Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time (Non-Benefit Eligible) at 19 hours per week with an hourly rate of \$12.16, \$462.08 estimated bi-weekly, \$12,014.08 estimated annually. This position is limited to 999 hours per anniversary year. This vacancy is due to Renee Mahalko transferring to Receptionist/Clerk (1500 hours per benefit plan year) effective 11/28/2022.

## 9. Prothonotary

**Requested by Prothonotary Robin Patton**

Courtroom Clerk Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time (Non-Benefit Eligible) at 19 hours per week with an hourly rate of \$12.16, \$462.08 estimated bi-weekly, \$12,014.08 estimated annually. This position is limited to 999 hours per anniversary year. This vacancy is due to the resignation of Colene Zeak effective 02/18/2022.

## 10. Prothonotary

**Requested by Prothonotary Robin Patton**

Receptionist/Clerk Request to abolish this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time (Benefit Eligible) at 29 hours per week. This position is limited to 1500 hours per benefit plan year. This title was re-created at the 09/07/2022, replacing Diane Strohm, and remains open.

## 11. Prothonotary

**Requested by Prothonotary Robin Patton**

Receptionist/Clerk Request to create this position and record the wages for Vickie Cotter. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time (Non-Benefit Eligible) at 19 hours per week. Vickie's hourly rate should be \$11.60, \$440.80 estimated bi-weekly, \$11,460.80 estimated annually. This position is limited to 999 hours per anniversary year. Vickie will fill this position effective 12/21/2022. She currently holds the position of Receptionist /Clerk Part-Time (1500 hours per benefit plan year) requested to be abolished in Item #10. She is returning to the title she's done since hire, so she must be paid the rate according to time in the position.

## 12. Assessment

**Requested by Chief Assessor DeAnna Heichel**

Clean and Green Specialist I or II Request to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$14.08, \$985.60 estimated bi-weekly, \$25,625.60 estimated annually without CPE; \$15.52/hour, \$1,086.40 estimated bi-weekly, \$28,246.40 estimated annually with CPE. This vacancy is due to the resignation of Kristen Keller effective 12/16/2022

13. Discussion of setting and eliminating of complements.

14. The Salary Board Re-organizational Meeting will be held Tuesday, January 3, 2023 at 9:30 a.m. in the Commissioner Public Meeting Room.

15. Adjournment

The next regular Salary Board Meeting will be January 4, 2023 at 10:30 a.m.  
In Commissioners' Public Meeting Room.