



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of June 15, 2022 at 2:30 p.m.
In Commissioners' Public Meeting Room
Call-in information is (408) 419-1715 Meeting ID 246 809 768 3

AGENDA

1. Call to Order Commissioner Bruce Erb
2. Roll Call
3. Call for Public Comment on Salary Board Items.
4. Approval of Minutes from the May 18, 2022 and May 20, 2022 Meeting.

Positions:

5. **Judge Sullivan** **Requested by President Judge Doyle**
Law Clerk Request to re-create this position within the pay grade S5 Hiring Range (\$41,609.53 to \$44,938.29). This position is Non-Union, Excluded, Full-Time at 35 hours per week. This vacancy is due to the resignation of Lauren Otto effective 06/24/2022.
6. **Adult Parole and Probation** **Requested by President Judge Doyle**
Probation Officer Aide Request to re-create two positions. These positions are UMWA-Court, Non-Exempt, Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This rate was approved by UMWA-Court. These vacancies are due to the resignations of Jennifer Pfahler effective 11/16/2021 and Brittney Brennan effective 06/17/2022.



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7. Adult Parole and Probation

Requested by President Judge Doyle

Probation Officer Request to re-create three positions. These positions are UMWA-Court, Non-Exempt, Full-Time at 37.5 hours per week with an hourly rate of \$16.30, \$1,222.50 estimated bi-weekly, \$31,785.00 estimated annually. This rate was approved by UMWA-Court. These vacancies are due to the resignations of Jaleh Smith effective 06/07/2022 and Alyssa Detwiler effective 06/10/2022 and the termination of Dave Martel effective 12/21/2021.

8. Children, Youth and Families

Requested by Commissioner Laura Burke

Director Request to re-create this position within the pay grade S14 Hiring Range (\$64,055.96 to \$69,180.44). This position is Non-Union, Exempt. Full-Time at 35 hours per week. This vacancy is due to the resignation of Paul Bookhamer effective 06/09/2022.

9. Children, Youth and Families

**Requested by Human Resources Director
Katherine Swigart**

Request to abolish the following temporary positions that were presented to Salary Board but the hires are not on County payroll:

- a. Clerk Typist 1-Clerical Stats (created at 03/23/2022 meeting)
- b. Clerk Typist 1-Filing (created at 03/23/2022 meeting)
- c. Clerk Typist II-Fiscal Aide (created at 03/23/2022 meeting)
- d. Fiscal Assistant (created at 03/23/2022 meeting)
- e. Caseworker I (Part-Time, 3 Openings) (created at 04/06/2022 meeting)
- f. Social Services Aide I (Part-Time, 3 Openings) (created at 04/06/2022 meeting)

10. Domestic Relations

Requested by Director Keith Calhoun

Case Manager Request to re-create this position. This position is UMWA-Court, Non-Exempt, Full-Time at 35 hours per week with an hourly rate of \$15.52, \$1,086.40 estimated bi-weekly, \$28,246.40 estimated annually. This rate is approved by UMWA-Court. This position is funded at 66% by State reimbursement. This vacancy is due to Marc Seifert being promoted to Unit Supervisor in Domestic Relations effective 06/04/2022.

11. Domestic Relations

Requested by Director Keith Calhoun

Administrative Support Request to re-create this position. This position is UMWA-Court, Non-Exempt, Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This rate is approved by UMWA-Court. This position is funded at 66% by State reimbursement. This vacancy is due to Michelle Powley being promoted to Fiscal Administrator in Domestic Relations effective 06/04/2022.

12. Public Safety-EMA

**Requested by Operations and Training Coordinator
Cris Fredrickson**

Administrative Support Request to re-create this position within the pay grade H4 Hiring Range (\$12.16/hour to \$13.37/hour). This position is Non-Union, Non-Exempt, Full-Time at 35 hours per week. This vacancy is due to Amy Myers transitioning into the Telecommunicator Trainee class beginning in late July or early August.



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13. Public Safety-911

Requested by Coordinator Susan Ammerman

Administrative Assistant Request to re-create this position within the pay grade H5 Hiring Range (\$12.76/hour to \$14.04/hour). This position is Non-Union, Non-Exempt, Full-Time at 35 hours per week. This vacancy is due to Kellie Novack returning to previous position as Telecommunicator.

14. Public Works-Highway

Requested by Manager Paul Shaffer

Groundskeeper Request to re-create this position within the pay grade H6 Hiring Range (\$13.40/hour to \$14.74/hour). This position is Non-Union, Non-Exempt, Part-Time (Non-Benefit Eligible) at a maximum of 880 hours per anniversary year. This vacancy is due to the resignation of Dwayne Cox effective 04/22/2022.

15. Records Management

Requested by Director Heather Rininger

Department Clerk Request to re-create this position. This position is UMWA-Residual, Non-Exempt, Part-Time at 29 hours per week (with a maximum of 1500 hours per benefit year) with an hourly rate of \$11.58, \$671.64 estimated bi-weekly, \$17,462.64 estimated annually. This rate was approved by UMWA-Residual. This vacancy is due to the resignation of Nathan Conner effective 05/12/2022.

16. Social Services

Requested by Director James Hudack

Mental Health Program Specialist Request to move Kenneth Dean from Full-Time to Part-Time, Temporary Non-Benefit Eligible status effective as of 07/04/2022 (his retirement date), and would be effective for a period no longer than 5 months 29 days. This position is reimbursed 100% by the State. It is also requested that he retain his current hourly rate of \$19.32.

17. Overtime and Additional Time Report

18. Adjournment

The next regular Salary Board Meeting will be July 6, 2022 at 10:30 a.m.
In Commissioners' Public Meeting Room.