Blair County Salary Board Meeting of December 20, 2023 at 2:30 p.m. In Commissioners' Public Meeting Room

Salary Board meetings are being held in person and by Zoom. To participate in the meeting, please dial 1-301-715-8592 or 1-646-876-9923 and enter Meeting ID 963 5106 3994 and then the meeting passcode 868993.

AGENDA

- 1. Call to Order Commissioner Laura Burke
- 2. Roll Call
- **3.** Call for Public Comment on Salary Board Items.
- **4.** Approval of Minutes from the December 6, 2023 Meeting.

Positions:

5. Judge Fred Miller Requested by President Judge Elizabeth A. Doyle

Law Clerk Request to re-create this position within the hiring range of the S5 pay grade (\$41,609.53 to \$44,938.29 annually). This position is Non-Union, Excluded (Salary), Full-Time at 35 hours per week.

This vacancy is due to the resignation of Dylan Conrad effective 12/29/2023.

6. Judge Fred Miller Requested by Human Resources Director Katherine Swigart Presented by Judge Elizabeth A. Doyle

<u>Judicial Secretary</u> Request to set the salary for Tracy Farabaugh. This position is Non-Union, Excluded (Hourly), Full-Time at 35 hours per week. Tracy is moving to Judge Miller's chambers effective 01/01/2024. Her current rate is \$14.01 per hour and a bi-weekly stipend of \$115.38 as Secretary to the President Judge. Her current rate of \$14.01/hour, \$980.70 estimated bi-weekly, \$25,498.20 estimated annually, would remain the same, but she would no longer earn the stipend. This would be effective 01/01/2024.

7. Coroner Requested by Coroner-Elect Ray Benton
Chief Deputy Request to re-create this position within the hiring range of the S1 pay grade (\$35,568.00 to \$38,413.44 annually). This position is Non-Union, Excluded (Salary), Full-Time at 40 hours per week. This vacancy is due to Ray Benton transferring to Coroner effective 1/02/2024.

8. Children, Youth and Families

Requested by Director Tiffany Treese

<u>Program Manager</u> Request to set the salary for Angie Best. This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. Angie was hired for this position in December 2022. Applying the Pay Policy to Angie's previous experience, she is eligible for \$2,300.61 bi-weekly. This is 1% above the minimum of, but within, the hiring range of S13 pay grade (\$59,223.33 to \$63,961.20 annually or \$2,277.83 to \$2,460.05 bi-weekly). This position is reimbursed 80% by Act 148 funds. The rate should be effective as of her start date of 12/27/2022.

9. Prison

Requested by Human Resources Director Katherine Swigart Presented by Warden Abbie Tate

<u>Deputy Warden-Administration</u> Request to set the salary for Cory Yedlosky. This position is Non-Union, Exempt (Salary) Full-Time at 35 hours per week. Applying the Pay Policy to Cory's previous experience, he is eligible for \$56,945.72 annually. This is 4% above the maximum of, but within, the hiring range of the S12 pay grade (\$54,755.30 to \$59,135.73 annually). This rate would be effective 01/06/2024, Cory's start date.

10. Social Services

Requested by Director Tricia Johnson

Mental Health Program Specialist Request to set temporary rate for out-of-class duties for Jennifer Kensinger. This position is UMWA-Residual, Non-Exempt (Hourly), Part-Time approximately 19 hours per week. Jennifer is assuming responsibilities of the Mental Health Program Specialist while the position remains vacant. The current rate for this position is \$17.98 per hour. The wages for this position are reimbursed 95% by the state. She will continue her duties as (Non-Union) Administrative Coordinator at the rate of \$15.45 per hour. Jennifer would maintain a timecard indicating hours for each position. This rate would be effective 12/09/2023 and would not exceed 5 months and 29 days.

11. Controller

Requested by Controller A.C. Stickel

<u>Deputy Controller</u> Request to re-create this position within the hiring range of the S9 pay grade (\$48,677.26 to \$52,571.45). This position is Non-Union, Excluded (Salary), Full-Time at 35 hours per week. This vacancy is due to the resignation of Angela Wagner effective 01/10/2024.

12. Public Works-Facilities Requested by Human Resources Director Katherine Swigart Manager Request to set the salary for Ken Ressler. This position is Non-Union, Exempt (Salary) Full-Time at 35 hours per week. Applying the Pay Policy to Ken's previous experience, he is eligible for \$48,605.26 annually. This is the maximum of the hiring range of the S7 pay grade (\$45,004.87 to \$48,605.26 annually). This rate would be effective 12/26/2023, Ken's start date.

- **13.** The Salary Board Re-organizational Meeting will be held Tuesday, January 2, 2024 at 10:00 a.m. in the Commissioner Public Meeting Room.
- **14.** Adjournment

The next regular Salary Board Meeting Date, Time, and Location To Be Announced.