BLAIR COUNTY PARK AND RECREATION ADVISORY BOARD AGENDA

THURSDAY, JULY 14, 2022, 8:30 A.M. COMMISSIONER'S MEETING ROOM, COURTHOUSE BASEMENT

Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#

CALL TO ORDER - President Joe Keller

ROLL CALL – Melissa Harpster

- President Joe Keller
- Vice-President Tim Hite
- Secretary Galen Bickel
- Member Fred Miller
- Member Phil Riccio
- Member Chuck Gojmerac
- Member Frank Kopriva
- Central Blair Recreation Commission Director Mike Hofer
- Public Works Paul Shaffer
- Maintenance Jim Pooler
- Commissioner Amy Webster
- Others

OLD BUSINESS:

Approval of Meeting Minutes for the month of June 2022

• Motion Second

Approval of Financial Report:

• Motion Second

Park Sign Replacement:

Status update

Trail Signs:

• Installation of signs.

DCNR Grant:

Tentative Timeline:

- Draft plans/bid documents to DCNR/County Solicitor (late June 2022)
- DCNR/Solicitor document review complete (late July 2022)
- Finish bid document comments (early August 2022)
- DCNR Authorize/Out to bid (mid-August 2022)
- Receive bids (early September 2022)
- Award bid (mid-September 2022)
- Start construction (late September 2022)
- End construction (late December 2022)

DCNR Grant continued:

- Review project budget and available funds in reserve account to be used for project.
- Should the county request a draw of grant funds from DCNR?

Hazardous Tree Removal:

- Review of bids received.
- Recommendation to Board of Commissioner's for award of bid to the lowest responsible bidder meeting specifications.

Motion Second

Streambank Stabilization Project:

• Status on placement of rock.

Pedestrian Bridge Replacement Project:

• Status of general permit submission.

ARC Trail Project:

• Letter sent to ARC with questions posed regarding the project. Has there been any response received?

Hiring of Assistant Groundskeeper:

• Update

NEW BUSINESS:

Additional Amphitheater Sponsorships Received:

- New Enterprise Stone & Lime, total pledge amount of \$3,000.00.
- Burgmeier Hauling, in the total pledge amount of \$3,000.00.

VALLEY VIEW PARK ISSUES/CONCERNS:

ADJOURN:

• Motion Second

BLAIR COUNTY PARK AND RECREATION ADVISORY BOARD MEETING MINUTES THURSDAY, JUNE 2, 2022, 8:30 A.M. VALLEY VIEW PARK, PAVILION #2

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Meeting Called to Order:

President Keller called the meeting to order.

Roll Call:

Members Present:

Joe Keller, President Tim Hite, Vice-President Galen Bickel, Secretary Fred Miller Phil Riccio Chuck Gojmerac

Members Absent:

Frank Kopriva

Absent:

Amy Webster, Commissioner. Mike Hofer, CBRC Paul Shaffer, Public Works Jim Pooler, Maintenance

Others Present:

Bruce Erb, Commissioner Melissa Harpster, Administrative Office Coordinator Commissioner's Office Dwayne Dittsworth, Groundskeeper

OLD BUSINESS:

Approval of Minutes:

President Keller called for corrections or changes to the meeting minutes of May 5, 2022. **There were no corrections or changes noted.**

Motion by Chuck Gojmerac, seconded by Tim Hite and unanimously approved to accept the minutes as prepared.

Approval of Financial Report for the month of April 2022:

President Keller called for the Financial Report.

Melissa Harpster stated that Lindsay Dempsie, Finance Director, prepared a financial report for them month of April 2022. She stated it is anticipated that a "full to-date" financial report will be available for the July meeting.

Motion by Fred Miller, seconded by Galen Bickel and unanimously approved to accept the report as prepared.

Sign Replacement:

Joe Keller stated that he would try and get with Adam Long prior to the July meeting.

Trail Signs:

President Keller requested approval for the acceptance of a quote received from Pennsylvania Correctional Industries (PCI) for forty-six (46) custom signs, aluminum, printed and laminated, in the total amount of \$1,393.81.

Motion by Tim Hite, seconded by Chuck Gojmerac and unanimously approved to accept the quote received.

DCNR Grant:

President Keller stated that we are waiting on drawing from Recreational Resource. Once received we can submit to DCNR, with approximate one-week turnaround time. Should be able to solicit for bid of electrical and foundation work in August. County purchasing kit, Recreational Resource will install.

Hazardous Tree Removal:

President Keller provided a brief overview of the meeting held with Mandy (DCNR Forrester). He stated that in additional to Tom Ford's original report, there have been additional trees identified as hazardous that need to come down. He also presented discussion concerning timber harvesting.

Discussion followed.

Streambank Stabilization Project:

Discussion followed that the County's Public Work's Department would place the rock during the summer months of 2022.

Pedestrian Bridge Replacement Project:

President Keller stated Donna Fisher at the Conservation District needs contacted regarding the need for submission of a general permit for the pedestrian bridge replacement project. He stated the bridge should be constructed in 2023.

Discussion followed.

Washed Out Bridge:

Dwayne Dittsworth reported that the block bridge abutment has been removed from the water.

ARC Trail Project:

President Keller provided a brief over of the project. He stated the total project cost is estimated at \$545,000.00, with construction costs of \$445,000.00. The County would be required to be the grant applicant.

President Keller stated the trail would be rubberized and ADA accessible. The concerns noted pertaining to the project are that of long-term maintenance of the trail, who would be responsible for the maintenance, and where is the required match of funds coming from.

President Keller stated that he would draft a letter to the ARC outlining the county's questions and concerns pertaining to the trail project.

Discussion followed.

Hiring of Assistant Groundskeeper:

No update or discussion provided.

NEW BUSINES:

AYSO Field French Drain Issues:

Melissa Harpster stated that per Solicitor Karn, any issue with the French drain would be the responsibility of AYSO per the lease agreement.

Discussion followed.

<u>Amphitheater Sponsorships Received:</u>
Melissa Harpster stated that sponsorship pledges were received from Ward Transport & Logistics, in the total pledged amount of \$7,500.00; and Keller Engineers, in the total pledge amount of \$15,000.00.

Discussion followed.

<u>VALLEY VIEW PARK ISSUES/CONCERNS:</u>
President Keller called for issues or concerns at Valley View Park. There were no issues or concerns noted.

<u>ADJOURN:</u> With no further business to discuss, President Keller called for a motion to adjourn the meeting.

Motion by Tim Hite, seconded by Fred Miller and unanimously approved to adjourn the meeting.