





**BLAIR COUNTY PARK AND RECREATION ADVISORY BOARD**  
**MEETING MINUTES**  
**THURSDAY, JUNE 2, 2022, 8:30 A.M.**  
**VALLEY VIEW PARK, PAVILION #2**

*Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

**Meeting Called to Order:**

President Keller called the meeting to order.

**Roll Call:**

**Members Present:**

Joe Keller, President  
Tim Hite, Vice-President  
Galen Bickel, Secretary  
Fred Miller  
Phil Riccio  
Chuck Gojmerac

**Members Absent:**

Frank Kopriva

**Absent:**

Amy Webster, Commissioner.  
Mike Hofer, CBRC  
Paul Shaffer, Public Works  
Jim Pooler, Maintenance

**Others Present:**

Bruce Erb, Commissioner  
Melissa Harpster, Administrative Office Coordinator Commissioner's Office  
Dwayne Dittsworth, Groundskeeper

**OLD BUSINESS:**

**Approval of Minutes:**

President Keller called for corrections or changes to the meeting minutes of May 5, 2022. **There were no corrections or changes noted.**

Motion by Chuck Gojmerac, seconded by Tim Hite and unanimously approved to accept the minutes as prepared.

**Approval of Financial Report for the month of April 2022:**

President Keller called for the Financial Report.

Melissa Harpster stated that Lindsay Dempsie, Finance Director, prepared a financial report for them month of April 2022. She stated it is anticipated that a "full to-date" financial report will be available for the July meeting.

Motion by Fred Miller, seconded by Galen Bickel and unanimously approved to accept the report as prepared.

**Sign Replacement:**

Joe Keller stated that he would try and get with Adam Long prior to the July meeting.

**Trail Signs:**

President Keller requested approval for the acceptance of a quote received from Pennsylvania Correctional Industries (PCI) for forty-six (46) custom signs, aluminum, printed and laminated, in the total amount of \$1,393.81.

Motion by Tim Hite, seconded by Chuck Gojmerac and unanimously approved to accept the quote received.

**DCNR Grant:**

President Keller stated that we are waiting on drawing from Recreational Resource. Once received we can submit to DCNR, with approximate one-week turnaround time. Should be able to solicit for bid of electrical and foundation work in August. County purchasing kit, Recreational Resource will install.

**Hazardous Tree Removal:**

President Keller provided a brief overview of the meeting held with Mandy (DCNR Forrester). He stated that in addition to Tom Ford's original report, there have been additional trees identified as hazardous that need to come down. He also presented discussion concerning timber harvesting.

Discussion followed.

**Streambank Stabilization Project:**

Discussion followed that the County's Public Work's Department would place the rock during the summer months of 2022.

**Pedestrian Bridge Replacement Project:**

President Keller stated Donna Fisher at the Conservation District needs contacted regarding the need for submission of a general permit for the pedestrian bridge replacement project. He stated the bridge should be constructed in 2023.

Discussion followed.

**Washed Out Bridge:**

Dwayne Dittsworth reported that the block bridge abutment has been removed from the water.

**ARC Trail Project:**

President Keller provided a brief over of the project. He stated the total project cost is estimated at \$545,000.00, with construction costs of \$445,000.00. The County would be required to be the grant applicant.

President Keller stated the trail would be rubberized and ADA accessible. The concerns noted pertaining to the project are that of long-term maintenance of the trail, who would be responsible for the maintenance, and where is the required match of funds coming from.

President Keller stated that he would draft a letter to the ARC outlining the county's questions and concerns pertaining to the trail project.

Discussion followed.

**Hiring of Assistant Groundskeeper:**

No update or discussion provided.

**NEW BUSINES:**

**AYSO Field French Drain Issues:**

Melissa Harpster stated that per Solicitor Karn, any issue with the French drain would be the responsibility of AYSO per the lease agreement.

Discussion followed.

**Amphitheater Sponsorships Received:**

Melissa Harpster stated that sponsorship pledges were received from Ward Transport & Logistics, in the total pledged amount of \$7,500.00; and Keller Engineers, in the total pledge amount of \$15,000.00.

Discussion followed.

**VALLEY VIEW PARK ISSUES/CONCERNS:**

President Keller called for issues or concerns at Valley View Park. **There were no issues or concerns noted.**

**ADJOURN:**

With no further business to discuss, President Keller called for a motion to adjourn the meeting.

Motion by Tim Hite, seconded by Fred Miller and unanimously approved to adjourn the meeting.