



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

Blair County Salary Board Meeting of April 21, 2021

2:00 PM By Conference Call

Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Laura Burke, Controller A.C. Stickel, Commissioner Amy Webster

Non-Board Members in Attendance:

Keith Calhoun, Nicole Hemminger, Janice Meadows, Heather Meck, Prothonotary Robin Patton¹, Heather Rininger, Jennifer Sleppy, Katherine Swigart,

Board Members not in Attendance:

Quorum: Present

Media in Attendance: NONE

Call to Order: Commissioner Erb called the meeting to order at 2:00 p.m.

Commissioner Erb explained the ground rules for today's teleconference. Only voting members of the Salary Board may leave their telephones unmuted during the entire meeting, but we would request each avoids excess noise from your location. All other participants should mute their telephones until called upon to speak. Public participants may speak only during the designated public comment period near the beginning of the meeting and must keep their phones muted during the rest of the meeting. Each person needs to avoid interrupting the person speaking. Each speaker **MUST** state his/her name before talking each time he/she speaks so others will know who is speaking and to ensure minutes will be accurate.

The roll was called by Tracy Miller.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There was no comment at this time.

Approval of Minutes: A motion was made by Commissioner Burke and seconded by Commissioner Webster that the minutes from the April 7, 2021 meeting be approved. The motion was unanimously carried.

¹ The Prothonotary is a voting member of the board for items in that office.

Prothonotary

Requested by Robin Patton, Prothonotary

Clerk Typist I Prothonotary Patton moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.5063, \$735.44 estimated bi-weekly, \$19,121.47 estimated annually. This vacancy is due to the resignation of Clara Rininger effective 04/16/2021. Commissioner Webster seconded the motion and it was unanimously carried.

Prothonotary

Requested by Robin Patton, Prothonotary

Clerk Typist I Prothonotary Patton to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Part-Time at 29 hours per week with an hourly rate of \$10.5063, \$609.37 estimated bi-weekly, \$15,843.50 estimated annually. This vacancy is due to the termination of Brittany Parshall effective 03/26/2021. Commissioner Webster seconded the motion and it was unanimously carried.

Domestic Relations

Requested by Keith Calhoun, Director

Department Clerk I Commissioner Burke moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.5063, \$735.44 estimated bi-weekly, \$19,121.47 estimated annually. This vacancy is due to the resignation of Erin Bennett effective 04/08/2021. Controller Stickel seconded the motion and it was unanimously carried.

Records Management

Requested by Heather Rininger, Director

Records Management Archivist Commissioner Webster moved to re-create this position. This position is UMWA-Residual Unit, Non-Exempt (Hourly). Part-Time at 19 hours per week with an hourly rate of \$10.5063, \$399.24 estimated bi-weekly, \$10,495.79 estimated annually. This position is not to exceed 999 hour per anniversary year. This vacancy is due to the resignation of Libby Matthews effective 04/28/2021. Commissioner Burke seconded the motion and it was unanimously carried.

Commissioners' Office

Requested by Nicole Hemminger, Chief Clerk

Assistant County Administrator Commissioner Erb moved to re-create this position. This position is Non-Union, Exempt (Salary). Full-Time at 35 hours per week. The current starting range, set at the 09/12/2016 Salary Board Meeting, is \$1,346.16 to \$1,538.47 bi-weekly, \$35,000.16 to \$40,000.22 annually. Adjusting for the annual increases, the proposed range is \$1,508.20 to \$1,723.66 bi-weekly, \$39,213.14 to \$44,815.16 annually. This vacancy is due to the resignation of Scott Simmons effective 02/26/2021. Commissioner Webster seconded the motion and it was unanimously carried. Chief Clerk Hemminger confirmed with Commissioner Erb and Commissioner Webster the proposed range of \$39,213.14 to \$44,815.16 annually was approved.

There being no further business to discuss, the meeting was adjourned at 2:12 p.m.

Meeting of April 21, 2021 continued. . .

The next Special Salary Board Meeting will be held on April 29, 2021 @ 10:30 AM
By Conference Call

The next Regular Salary Board Meeting will be held on May 5, 2021 @ 10:30 PM
By Conference Call

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "August C. Stickel IV". The signature is fluid and cursive, with the first name "August" being the most prominent.

August C. Stickel IV
Secretary