



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

Blair County Salary Board Meeting of September 15, 2021 2:00 PM In Commissioners' Public Meeting Room

Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Laura Burke, Controller A.C. Stickel, Commissioner Amy Webster

Non-Board Members in Attendance: Sarah Chuff, Nicole Hemminger, Katherine Swigart, James Pooler, District Attorney Peter Weeks¹

Media in Attendance: Kay Stephens, Altoona Mirror

Board Members not in Attendance:

NONE

Quorum: Present

Call to Order: Commissioner Erb called the meeting to order at 2:00 p.m.

The roll was called by Tracy Miller.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There was no comment at this time.

Approval of Minutes: A motion was made by Controller Stickel and seconded by Commissioner Webster that the minutes from the September 1, 2021 meeting be approved. The motion was unanimously carried.

District Attorney

Requested by District Attorney Peter Weeks

Chief Detective District Attorney Weeks moved to set the salary for incumbent at \$24.75/hour, \$1,732.50 estimated bi-weekly, \$45,045.00 estimated annually effective 9/7/2021. This rate is at the H17 Maximum Hiring Rate. This position is Non-Union, Non-Exempt (Hourly). Full-Time at 35 hours per week. Michael Sapienza exceeds base requirements for the position. Commissioner Burke seconded the motion and it was unanimously carried.

¹ The District Attorney is a voting member of the board for items in that office.

District Attorney

Requested by District Attorney Peter Weeks

Administrative Support District Attorney Weeks moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.5063, \$735.44 estimated bi-weekly, \$19,121.47 estimated annually. This vacancy is due to the resignation of Tina Swope effective 08/30/2021. Commissioner Burke seconded the motion and it was unanimously carried.

Building Maintenance

**Requested by James Pooler
Facilities Maintenance Coordinator**

Maintenance Technician-Electrician Commissioner Webster moved to re-create this position. This position is SEIU-Highway/Maintenance, Non-Exempt (Hourly). Full-Time at 40 hours per week with an hourly rate of \$16.43, \$1,314.40 estimated bi-weekly, \$34,174.40 estimated annually. This vacancy is due to the resignation of Mason Claar effective 8/31/2021. Commissioner Burke seconded the motion and it was unanimously carried.

Tax Claim

Requested by Commissioner Laura Burke

Tax Claim Coordinator Commissioner Burke moved to re-create this position within the H9 hiring range (\$15.5133 -\$17.0646). This position is Non-Union, Non-Exempt (Hourly). Full-Time at 35 hours per week. This vacancy is due to the resignation of Shelley Berry effective 09/10/2021. Commissioner Webster seconded the motion and it was unanimously carried.

Tax Claim

**Requested by Nicole Hemminger
Chief Clerk/County Administrator**

Administrative Support Commissioner Burke moved to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$11.2943, \$790.60 estimated bi-weekly, \$20,555.63 estimated annually. This vacancy is due to the resignation of Tracy Shylo-Long effective 09/10/2021. The wage is UMWA approved as of 01/01/2021. Commissioner Webster seconded the motion and it was unanimously carried.

Tax Claim

**Requested by Nicole Hemminger
Chief Clerk/County Administrator**

Temporary Department Assistant Commissioner Burke moved to create two (2) positions while conducting the search for permanent employees. These positions are Non-Union, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$12.00, \$840.00 estimated bi-weekly, \$10,920.00 estimated annually (per temp), for 13 pay periods. Commissioner Webster seconded the motion.

Katherine Swigart requested it be stated in the minutes the maximum period of time for the 2 temporary positions would be 5 months 29 days; not 13 pay periods as stated above.

Meeting of September 15, 2021 continued. . .

Commissioner Erb asked Commissioner Burke and Commissioner Webster if they would like to amend their motions to the maximum pay period being 5 months 29 days. They both stated yes and it was unanimously carried.

Tax Claim

Requested by Commissioner Laura Burke

Director Request to set the salary for this position at \$54,674.30. This rate is at the S10 Maximum Hiring Rate. This position is Non-Union, Exempt (Salary). Full-Time at 35 hours per week. This vacancy is due to the retirement of Polly Cardone effective 7/26/2021

Commissioner Erb stated the Salary Board would recess and reconvene Friday, September 17, 2021 at 1:00 p.m. to discuss and vote on the item of setting the salary for the position of Director of Tax Claim.

Commissioner Erb recessed the meeting at 2:12 p.m.

The Reconvened Salary Board Meeting will be held on September 17 @ 1:00: PM
Location to be determined.

The next Regular Salary Board Meeting will be held on October 6, 2021 @ 10:30 AM
In the Commissioners' Public Meeting Room

Respectfully Submitted,



August C. Stickel IV
Secretary